Barber

Saskatchewan Occupational Standard

2026

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Saskatchewan Apprenticeship and Trade Certification Commission

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Recognition:
To promote transparency and consistency, this document has been adapted from the Red Seal Occupational Standard template (Employment and Social Development Canada)

FORWARD

The Saskatchewan Apprenticeship and Trade Certification Commission (SATCC) recognizes this Saskatchewan Occupational Standard (SOS) as the provincial standard for the Hairstylist subtrade – Barber.

Background
In 2021 Hairstylist industry representatives, with the assistance of SATCC representatives, formed the first Hairstylist subtrade, Barber steering committee. The group agreed that the requirement for the subtrade will substantially align with the first level of Harmonized Hairstylist technical training. The first level of technical training found in the Hairstylist Red Seal Occupational Standard was used to develop this document.

Standards have the following objectives:

- to describe and group the tasks performed by skilled workers;
- to identify which tasks are performed in the province of Saskatchewan;
- to develop instruments for use in the preparation of Provincial Proficiency Examinations and assessment tools for the SATCC;
- to develop common tools for apprenticeship on-the-job and technical training in Saskatchewan;
- to facilitate the mobility of apprentices and skilled workers in Saskatchewan;
- to supply employers, employees, associations, industries, training institutions and governments with occupational standards.

Any questions, comments, or suggestions for changes, corrections, or revisions to this standard or any of its related products may be forwarded to:

Saskatchewan Apprenticeship and Trade Certification Commission
Saskatoon Branch Office
Program Development Department
603-45th Street West
Saskatoon, Saskatchewan S7L 5W5

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Special thanks are offered to the following representatives who contributed greatly to the original draft of the standard and provided expert advice throughout its development:

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This standard was prepared by the Program Development Specialist Department of the SATCC. The coordinating, facilitating and processing of this standard were undertaken by employees of the Program Development team of the SATCC.

STRUCTURE OF THE OCCUPATIONAL STANDARD

To facilitate understanding of the subtrade, this standard contains the following sections:

Methodology: an overview of the process for development, review, validation and **weighting** of the standard

Description of the Barber subtrade: An overview of the trade's duties, work environment, job requirements, similar occupations, and career progression

Trends in the Barber subtrade: Some of the trends identified by industry as being the most important for workers in this trade

Essential Skills Summary: An overview of how each of the nine essential skills is applied in this trade

Industry Expected Performance: description of the expectations regarding the level of performance of the tasks, including information related to specific codes, regulations and standards that must be observed

Pie Chart of Provincial Proficiency Examination Weightings: a graph which depicts the national percentages of exam questions assigned to the major work activities

Task Matrix: a chart which outlines graphically the major work activities, tasks, and sub-tasks of this standard

Major Work Activity (MWA): the largest division within the standard that is comprised of a distinct set of trade activities

Task: distinct actions that describe the activities within a major work activity

Task Descriptor: a general description of the task

Sub-task: distinct actions that describe the activities within a task

Knowledge:

Learning Outcomes: describes what should be learned relating to a sub-task while participating in technical or in-school training

Learning Objectives: topics to be covered during technical or in-school training in order to meet the learning outcomes for the sub-task

Range of Variables: elements that provide a more in-depth description of a term used in the performance criteria, evidence of attainment, learning outcomes, or learning objectives

Appendix A – Acronyms: a list of acronyms used in the standard with their full name

Appendix B – Tools and Equipment: a non-exhaustive list of tools and equipment used in this trade

Appendix C – Glossary: definitions or explanations of selected technical terms used in the standard

METHODOLOGY

Development of the Standard
A draft standard is developed by a broad group of trade representatives, including tradespeople, instructors and employers at a Provincial Workshop led by a SATCC facilitator. This draft standard breaks down all the tasks performed in the Hairstylist subtrade, Barber and describes the knowledge and abilities required for a Barber to demonstrate competence in the subtrade.

Trade Survey
Stakeholders are asked to review and validate the activities described in the new standard. These stakeholders are invited to participate in this consultation through the SATCC.

Draft Review
The Saskatchewan Occupational Standard (SOS) Program Development team forwards a copy of the standard to industry representatives to review it. Their recommendations are assessed and incorporated into the standard.

Validation and Weighting
Industry representatives are also asked to validate and weight the document for the purpose of planning the makeup of the Provincial Proficiency Examination for the subtrade. They validate and weight the major work activities (MWA), tasks and sub-tasks, of the standard as follows:

MWA	Each industry representative assigns a percentage of questions to each MWA for an examination that would cover the entire trade.
Tasks	Each industry representative assigns a percentage of exam questions to each task within a MWA.
Sub-tasks	Each industry representative indicates, with a YES or NO, whether or not each sub-task is performed by skilled workers within the occupation in Saskatchewan.

The SOS provides the individual provincial validation results as well as the averages of all responses. The averages for MWA and task weighting guide the Provincial Proficiency Examination plan for the subtrade.

The validation of the standard is used to identify common core sub-tasks across Saskatchewan for the occupation. If at least 70% of the responding Industry representatives performs a sub-task, it shall be considered common core. Provincial Proficiency Examination questions are limited to the common core sub-tasks identified through this validation process.

Definitions for Validation and Weighting

Yes	Sub-task performed by qualified workers in the occupation in the province.
No	Sub-task not performed by qualified workers in the occupation in the province.
Not Common Core (NCC)	Sub-task, task or MWA performed less than 70% of responding jurisdictions; these will not be tested by the Provincial Proficiency Examination for the subtrade.
Provincial Average %	Average percentage of questions assigned to each MWA and task in Provincial Proficiency Examination for the trade.

DESCRIPTION OF THE BARBER SUBTRADE

“Barber” is the Hairstylist subtrade’s official provincial occupational title approved by industry. This analysis covers tasks performed by the Hairstylist Subtrade of Barber, which substantially aligns with the first level of Harmonized technical training for the trade of Hairstylist.

Barbers cut, colour and style hair to suit the client's face and lifestyle. Barbers shave, trim and shape clients' beards, and mustaches; They recommend home care maintenance to ensure each client always look and feel their best.

Barbers provide services such as scalp treatments, shampoo, cut, style, perform basic colour services on hair as well as perform barbering techniques.

To be a successful Barber, incorporating technical and interpersonal skills is necessary. Continuous personal and professional development and client retention are crucial. Barbers may recommend styles based on trends, clients’ physical features and lifestyle. Critical thinking, questioning, and listening skills are important to serve their clientele. Depending on the workplace and jurisdiction, recommending, and selling hair and skin products may be done by the Barber.

Barbers may work in hair salons, spas, barber shops, schools, health care establishments, hotels, in tourism, fashion and entertainment industries. With experience, Barbers may move into other positions such as salon managers, salon owners, fashion consultants, educators, platform artists and product sales representatives. Barbers may be remunerated through salary, commission, a combination of salary and commission or chair rental agreements. Some Barbers work out of their residences whereby laws allow.

Barbers work with various tools and equipment including brushes, combs, shears, clippers, razors, hair dryers and thermal tools. They own most of their tools and sometimes styling products. They must keep tools sanitized, disinfected, and maintained according to health and safety regulations.

Some Barbers specialize in areas such as cutting, shaving or scalp treatments. In addition, diversity across Canada may require further specialization in ethnic specific services.

Barbers work in clean environments. Some physical considerations of this trade are long periods of standing, posture fatigue, chemical exposure and repetitive motion. This may result in repetitive strain, contact dermatitis, injury, back and foot pain, although PPE and ergonomic considerations may reduce these effects.

Key attributes for people entering this subtrade are communication skills, interpersonal skills, self-motivation, coordination, manual dexterity, stamina, colour vision and depth perception. Respect, professionalism, teamwork, tact, discretion, and creativity are important personal qualities. To keep current with trends and styles, Barbers need to update their skills through viewing trade shows, online platforms and participating in other educational avenues. They may need skills in using and maintaining social media sites to showcase and promote their services to clients. They must understand and implement personal and public hygiene procedures to maintain workplace health and safety.

Continuous learning and upgrading on styles, techniques, products, and tools are crucial to this subtrade for professional success.

TRENDS IN THE BARBER SUBTRADE

New Products and Techniques
With clients becoming more educated about trends, Barbers need to be motivated to stay current in the industry. Along with trade shows and educational events, there are opportunities to access information about styles and techniques through online learning platforms. Continuous learning is paramount to a Barber's success.

Barbering and Facial Grooming
Barbering and facial grooming are growing in popularity in industry. There is a focus on Barbering and facial grooming. Because of this trend, there is a heightened awareness for skills in using clippers, trimmers, and razors to create advanced styles such as fades and designs. Barbers are expected to follow infection prevention and control procedures and to maintain their tools.

Digital Technology
There is an increase in the use and management of digital 'look books', social media and booking applications to connect with clients and for record keeping. Online platforms such as Facebook, Instagram and TikTok enable Barbers to showcase their work and promote their place of work. These platforms have become a powerful marketing tool.

Environmental
Barbers are increasingly mindful of the environmental impact of the products they use daily in salons. Recycling of materials such as hair, colour tubes, bottles, aluminum foils, plastics, colours and other salon items is becoming more common. Additionally, eco-friendly hair colors and products are now more accessible, allowing barbers to promote sustainable options to their clients.

Health and Safety
The use of natural products containing plant extracts, vitamin complexes and essential oils is becoming more commonplace. These products may reduce the toxicity and lower the risk of allergic or skin sensitivities, contributing to a safer salon experience. This shift reflects a broader industry trend toward clean beauty, where transparency in ingredients and reduced chemical exposure are prioritized.

Legislative
The *Personal Information Protection and Electronic Documents Act (PIPEDA)* is shaping privacy practices across the industry, offering enhanced protection for both clients and professionals. Barbers exercise caution when collecting, storing and sharing personal information, including client records and images of clients in media or advertising.

ESSENTIAL SKILLS SUMMARY

Essential skills are needed for work, learning and life. They provide the foundation for learning all other skills and enable people to evolve with their jobs and adapt to workplace change.

Through extensive research, the Government of Canada and other national and international agencies have identified and validated nine essential skills. These skills are used in nearly every occupation and throughout daily life in different ways.

A series of CCDA-endorsed tools have been developed to support apprentices in their training and to be better prepared for a career in the trades. The tools can be used independently or with the assistance of a tradesperson, trainer, employer, teacher, or mentor to:

- understand how essential skills are used in the trades;
- learn about individual essential skills strengths and areas for improvement; and
- improve essential skills and increase success in an apprenticeship program.

The tools are available online or for order at: https://www.canada.ca/en/employment-social - development/programs/essential-skills/profiles.html.

The application of these skills may be described throughout this document within the skills and knowledge that support each sub-task of the trade. The following are summaries of the requirements in each of the essential skills, taken from the essential skills profile. A link to the complete essential skills profile can be found at http://www.red-seal.ca/.

READING

Barbers read a variety of materials including bulletins, manufacturers' specifications and directions, notices, labels, product inserts, client history profiles and forms. They read regulations, agreements outlining chair-rental contracts, salaries, and commissions. Barbers may read city by-laws to determine health and safety standards, licensing requirements and allowable business practices. They read articles and trade magazines to stay informed about industry trends and developments as well as descriptions of new products.

DOCUMENT USE

Barbers locate information on labels to determine ingredients, storage techniques, safety data sheets (SDS) and safety hazards. They also review trend releases and specifications on swatch books, colour charts, diagrams and tables, and manuals in order to identify processing times, mixing ratios and colouring agents. They consult client records.

WRITING

Barbers update client records. They complete forms and write reminders/notes to co-workers and clients. They also write a variety of material to promote services and products on social media sites.

ORAL COMMUNICATION

Barbers discuss a variety of topics with clients including fashion trends and hairstyle choices. Barbers also exchange information with co-workers, supervisors, and distributors. There may be a need to provide reassurance and resolve conflicts.

NUMERACY

Barbers use numeracy in a range of tasks. For example, they measure the amount of fluids using scales, beakers and tubes. They also compare measurements of time, temperature and fluid volume to product specification and colouring charts. Barbers determine length of hair being cut. When scheduling appointments, they also determine the amount of time needed to complete appointments and maximize productivity by taking into consideration condition of hair, service being delivered, and time specified on product information sheet. They complete financial transactions and collect payment for hairstyling, services, and products. They must also calculate percentages for various activities.

THINKING

Barbers use critical thinking skills to select tools and products required to create specific hairstyles and to judge the performance of hair care products by considering clients' hair. They use problem-solving skills to meet client preferences. Barbers evaluate condition of hair and scalp to determine treatment and hairstyle options.

DIGITAL TECHNOLOGY

Barbers may use current technology to communicate with clients, distributors, access product manufacturers' website and update client information and book appointments. They may use calculators or point of sale systems to complete numeracy-related tasks. They may use social media for marketing themselves, networking with others, researching current trends, inspiring creativity, and training/self- development.

WORKING WITH OTHERS

Barbers may work independently or with other team members to perform tasks and optimize client experience in a professional manner. Barbers may also mentor apprentices.

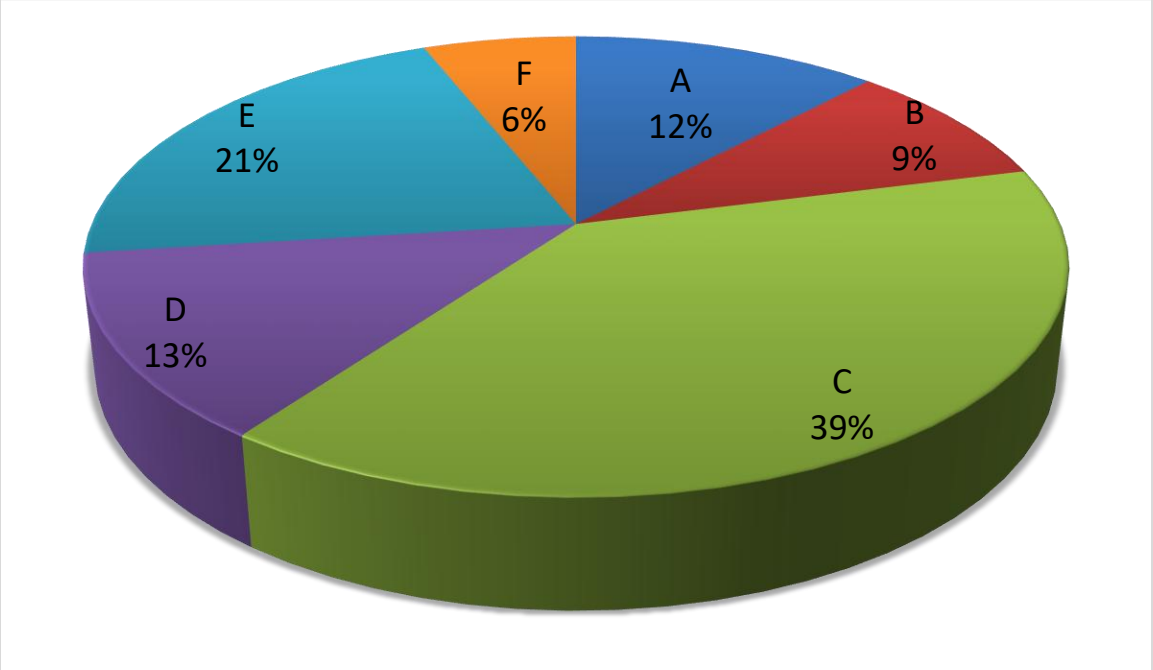
CONTINUOUS LEARNING

Continuous learning is important for Barbers due to ongoing changes in the industry. They also learn by speaking with co-workers and colleagues and by participating in training. Barbers may also learn by reading articles, attending educational events and shows, consulting online platforms, analyzing photographs and noting hairstyle and fashion trends, and influencers.

INDUSTRY EXPECTED PERFORMANCE

All tasks must be performed according to the applicable jurisdictional standards and regulations. All health and safety rules and regulations must be respected and observed. Work should be done efficiently and with competence to industry standards without material waste or environmental damage. All requirements of employers, manufacturers, client specifications, OH&S and WHMIS regulations must be met. At a proficiency certificate holder level of performance, all tasks must be done with minimal direction and supervision. As a proficiency certificate holder progresses in their career, there is an expectation they continue to upgrade their skills and knowledge to maintain pace with industry and promote continuous learning in their trade through mentoring of apprentices.

PIE CHART OF PROVINCIAL PROFICIENCY EXAMINATION WEIGHTINGS



MWA A	Performs common occupational skills	12%
MWA B	Performs hair and scalp care	9%
MWA C	Cuts hair	39%
MWA D	Styles hair	13%
MWA E	Alters hair colour	21%
MWA F	Performs salon operations	6%

This pie chart represents a breakdown of the Provincial Proficiency Examination. Percentages are based on the collective input from workers from the trade from across Saskatchewan. The Task Matrix on the next pages indicates the breakdown of tasks and sub-tasks within each Major Work Activity and the breakdown of questions assigned to the Tasks. The provincial proficiency examination for this trade has 100 questions.

BARBER TASK MATRIX

A – Performs common occupational skills — 12%

Task A-1 Performs safety-related and hygienic functions 33%	A-1.01 Disinfects tools and equipment	A-1.02 Sanitizes towels, capes, and smocks	A-1.03 Maintains safe and hygienic work environment	
Task A-2 Uses tools and equipment 33%	A-2.01 Uses manual tools	A-2.02 Uses electric tools	A-2.03 Uses major equipment	
Task A-3 Prepares for client services 25%	A-3.01 Consults with client	A-3.02 Plans client services	A-3.03 Drapes client	A-3.04 Uses documentation
Task A-4 Uses communication and mentoring techniques 9%	A-4.01 Uses communication techniques	A-4.02 Uses mentoring techniques		

B – Performs hair and scalp care — 9%

Task B-5 Analyzes and responds to hair and scalp conditions 55%	B-5.01 Analyzes hair and scalp for non-chemical services	B-5.02 Analyzes hair and scalp for chemical services	B-5.03 Responds to unfavourable hair and scalp reactions	
Task B-6 Shampoos and conditions hair and scalp 45%	B-6.01 Brushes hair	B-6.02 Controls flow and temperature of water	B-6.03 Manipulates hair and scalp using shampoo and conditioner	B-6.04 Performs hair and scalp treatment

C – Cuts hair

39%

Task C-7 Cuts diverse textures of hair using cutting tools 62%	C-7.01 Cuts hair with elevation	C-7.02 Cuts hair without elevation	C-7.03 Customizes basic haircuts
Task C-8 Cuts facial and nape hair 38%	C-8.01 Trims facial and nape hair	C-8.02 Removes facial and nape hair with straight razor	

D – Styles hair

13%

Task D-9 Prepares and styles wet hair 46%	D-9.01 Uses styling aids for wet hair	D-9.02 Dries hair	D-9.03 Places hair using freestyle techniques
Task D-10 Styles and finishes dry hair 54%	D-10.01 Uses styling and finishing aids for dry hair	D-10.02 Styles hair using thermal tools and equipment	D-10.03 Finishes hair

E – Alters hair colour

21%

Task E-11 Colours hair 48%	E-11.01 Colours virgin hair	E-11.02 Colours regrowth	E-11.03 Colours hair using basic colour placement and techniques	
Task E-12 Lightens hair 52%	E-12.01 Lightens virgin hair	E-12.02 Lightens regrowth	E-12.03 Lightens hair using basic lightening techniques	E-12.04 Tones pre-lightened hair

F – Performs salon operations

6%

Task F-13 **Performs front desk responsibilities** **50%**	**F-13.01 Performs communication duties**	**F-13.02 Schedules appointments**	**F-13.03 Interacts with clients**	**F-13.04 Completes financial transactions**	**F-13.05 Maintains inventory**
	F-13.06 Prices retail products	**F-13.07 Maintains retail displays**			
Task F-14 **Establishes business fundamentals** **50%**	**F-14.01 Develops business plan**	**F-14.02 Presents professionalism**	**F-14.03 Markets products and services**		

MAJOR WORK ACTIVITY A

Performs common occupational skills

Trends

Barbers are becoming more vigilant about health and safety issues such as infection prevention and control, the compliance of Workplace Hazardous Materials Information System (WHMIS) and Occupational Health and Safety (OH&S) regulations. Barbers use and maintain their own tools and equipment to maximize longevity. To ensure efficient delivery of services, Barbers will refer to salon documents and conduct a thorough consultation with clients. Skills and knowledge are often passed on through mentorship in the barbershop. This comes with the need for strong communication and mentorship skills.

TASK A-1 Performs safety-related and hygienic functions

Range of Variables

methods include: spraying disinfectant, wiping, soaking tools in disinfectant solution
infection control includes: washing hands, cleaning workstation, keeping garbage bins covered, keeping towel bins covered
hazards include: slipping, tripping, electrical shock, blood spills, communicable diseases
personal protective equipment (PPE) includes: gloves, smocks, masks, safety glasses
safety equipment includes: fire extinguishers, first aid kits, eyewash station
salon supplies include: colour, lighteners, peroxide, cleaning products, styling products

A-1.01 Disinfects tools and equipment

	Key Competencies
	Performance Criteria
A-1.01.01	clean tools and equipment
A-1.01.02	select ***method*** of disinfection
A-1.01.03	disinfect tools and equipment
A-1.01.04	replace disinfecting solution
A-1.01.05	store sanitizing and disinfecting solutions

A-1.02 Sanitizes towels, capes and smocks

	Key Competencies
	Performance Criteria
A-1.02.01	operate washing and drying machine
A-1.02.02	select detergent for towels, capes and smocks
A-1.02.03	wash towels

A-1.02.04	wash capes and smocks
A-1.02.05	inspect capes, towels and smocks for stains and wear

A-1.03 Maintains safe and hygienic work environment

	Key Competencies
	Performance Criteria
A-1.03.01	clean work area according to health and safety regulations and for ***infection control***
A-1.03.02	ensure that all areas for clients and employees are safe and ***hazards*** are removed or controlled
A-1.03.03	discard sharps
A-1.03.04	use ***personal protective equipment (PPE)***
A-1.03.05	use ***safety equipment***
A-1.03.06	perform basic first aid
A-1.03.07	store ***salon supplies***
A-1.03.08	maintain personal hygiene

TASK A-2 Uses tools and equipment

Range of Variables

cutting tools include: shears, blades

styling tools include: combs, brushes, clips, rollers

manual tools include: shears, combs, brushes, blades

colouring tools include: applicator bottles, non-metallic bowls, colour brushes, reusable highlighting caps and hooks

electric tools include: thermal tools (curling irons, flat irons), hair dryers, colour-processing equipment, clippers, trimmers

major equipment includes: electric/hydraulic chairs, sinks, overhead hood dryers, stationary hood dryers, cutting stools, hair processing lamps, trolleys

A-2.01 Uses manual tools

	Key Competencies
	Performance Criteria
A-2.01.01	clean/sanitize, disinfect and oil ***cutting tools***
A-2.01.02	replace worn and damaged ***cutting tools*** and their components
A-2.01.03	sharpen ***cutting tools***
A-2.01.04	remove debris from ***styling tools***
A-2.01.05	organize and store ***manual tools***
A-2.01.06	maintain ***colouring tools***

A-2.02 Uses electric tools

	Key Competencies
	Performance Criteria
A-2.02.01	remove debris and oil from clippers and trimmers and then re-oil
A-2.02.02	remove debris from filter in hair dryers
A-2.02.03	remove product build-up from surface of ***electric tools***
A-2.02.04	organize and store ***electric tools***
A-2.02.05	inspect ***electric tools***

A-2.03 Uses major equipment

	Key Competencies
	Performance Criteria
A-2.03.01	select ***major equipment***
A-2.03.02	maintain ***major equipment***
A-2.03.03	adjust ***major equipment***
A-2.03.04	inspect ***major equipment***

TASK A-3 Prepares for client services

Range of Variables

client information includes: style desires, allergies, sensitivity, medical conditions, hair history, formulas used, personal information

condition of hair and scalp includes: previous chemical treatments, products, hair history, unfavourable conditions of scalp and hair

client features include: skin tone, hair type, profile, facial shape, growth patterns

services include: styling, cutting, colouring, scalp treatments, shampoo, facial grooming

capes include: waterproof, nylon

salon documents include: client scheduling system, manufacturers' specifications and directions, waivers, client records, receipts, consultation questionnaire, price lists, brochures

A-3.01 Consults with client

	Key Competencies
	Performance Criteria
A-3.01.01	obtain ***client information***
A-3.01.02	determine client needs
A-3.01.03	identify ***condition of hair and scalp***
A-3.01.04	identify ***client features***
A-3.01.05	identify client service required
A-3.01.06	inform client of estimated time, cost and maintenance required for desired ***services***
A-3.01.07	confirm ***services*** with client

A-3.02 Plans client services

	Key Competencies
	Performance Criteria
A-3.02.01	assess time required for ***service***
A-3.02.02	organize schedule and manage time effectively
A-3.02.03	select and organize products, supplies, tools and equipment

A-3.03 Drapes client

	Key Competencies
	Performance Criteria
A-3.03.01	select ***cape***
A-3.03.02	determine barrier required between neck and ***cape***
A-3.03.03	drape ***cape*** on client
A-3.03.04	drape towel
A-3.03.05	secure ***cape***

A-3.04 Uses documentation

	Key Competencies
	Performance Criteria
A-3.04.01	record and store ***client information***
A-3.04.02	consult ***salon documents***
A-3.04.03	use swatch books and colour charts
A-3.04.04	organize information and documents
A-3.04.05	update ***client information***

TASK A-4 Uses communication and mentoring techniques

Range of Variables

active listening includes: hearing, interpreting, reflecting, responding, paraphrasing

demonstrate steps required to perform a skill include: identifying the who, what, where, when, why, and how, explaining, showing, giving encouragement, following up to ensure skill is performed correctly

practice conditions means: guided, limited independence, full independence

harassment includes: objectionable conduct, comment or display made either on a one-time or continuous basis that demeans, belittles, or causes personal humiliation or embarrassment to the recipient, cyber bullying

discrimination is prohibited based on: race, national or ethnic origin, colour, religion, age, sex, sexual orientation, gender identity or expression, marital status, family status, disability, genetic characteristics, pardoned conviction

A-4.01 Uses communication techniques

	Key Competencies
	Performance Criteria
A-4.01.01	demonstrate communication practices with individuals or in a group
A-4.01.02	listen using ***active listening*** practices
A-4.01.03	receive and respond to feedback on work
A-4.01.04	explain and provide feedback
A-4.01.05	use questioning to improve communication
A-4.01.06	participate in safety and information meetings

A-4.02 Uses mentoring techniques

	Key Competencies
	Performance Criteria
A-4.02.01	identify and communicate learning objective and point of lesson
A-4.02.02	link skill to other skills and the job
A-4.02.03	***demonstrate steps required to perform a skill*** to an apprentice or learner
A-4.02.04	set up ***practice conditions*** required for an apprentice or learner to practice a skill
A-4.02.05	assess apprentice or learner's ability to perform tasks with increasing independence
A-4.02.06	give supportive and corrective feedback
A-4.02.07	support apprentices or learners in pursuing technical training opportunities
A-4.02.08	support anti-harassment and anti-discrimination in the workplace
A-4.02.09	assess apprentice or learner suitability to the trade during probationary period

MAJOR WORK ACTIVITY B

Performs hair and scalp care

Trends

In the Barber trade, hair and scalp analysis enables stylists to make informed decisions promoting optimum health and condition of both the hair and scalp. This comes with the need for a heightened awareness of infection prevention and control. Barbers shampoo and condition hair and scalp to cleanse, treat and prepare clients for cutting and styling services.

TASK B-5 Analyzes and responds to hair and scalp conditions

Range of Variables

hair characteristics include: density, porosity, texture, wave pattern, growth pattern, elasticity, stages of hair growth

structure of hair includes: cuticle, cortex, medulla

structure of scalp includes: hair root, hair bulb, papilla, epidermis, sebaceous gland

scalp disorders and conditions include: head lice (pediculosis capitis), ringworm, cradle cap, hypopigmentation, hyperpigmentation, psoriasis, alopecia, dandruff, dry scalp, oily scalp, abrasions, eczema

hair disorders and conditions include: lice nits, dryness, split ends, breakage, chemical damage, fragile hair, compromised hair, beaded hair, knotted hair, hypopigmentation, hyperpigmentation

health condition and medical history includes: medication, hormonal changes, allergies, carcinomas

environmental factors affecting hair include: water qualities, air quality, pollution, climate change (wind, ultraviolet rays)

scalp irritation includes: dryness, redness, burning, itchiness, sores, blisters, hives, scalp abrasions, inflammation, swelling

B-5.01 Analyzes hair and scalp for non-chemical services

	Key Competencies
	Performance Criteria
B-5.01.01	determine ***hair characteristics***
B-5.01.02	Identify ***structure of hair***, ***structure of scalp***, ***scalp disorders and conditions***
B-5.01.03	identify ***hair disorders and conditions***
B-5.01.04	ask client about ***health condition and medical history***

B-5.02 Analyzes hair and scalp for chemical services

	Key Competencies
	Performance Criteria
B-5.02.01	ask client about ***health condition and medical history***
B-5.02.02	ask client about ***environmental factors affecting hair*** and previous chemical services
B-5.02.03	determine ***hair characteristics***
B-5.02.04	determine degree of elasticity
B-5.02.05	inspect scalp visually
B-5.02.06	perform patch test
B-5.02.07	perform strand test
B-5.02.08	inspect hair visually

B-5.03 Responds to unfavourable hair and scalp reactions

	Key Competencies
	Performance Criteria
B-5.03.01	monitor hair and scalp visually during and after services to check for ***scalp irritation*** and hair damage
B-5.03.02	remove tools and materials from hair
B-5.03.03	rinse products and solutions from hair and scalp
B-5.03.04	adjust water temperature and pressure
B-5.03.05	advise client of next steps based on unfavourable reaction

TASK B-6 Shampoos and conditions hair and scalp

Range of Variables

hair characteristics include: density, porosity, texture, wave pattern, growth pattern, elasticity

benefits of a scalp massage include: enhances blood circulation, promotes relaxation, strengthens root of hair, softens and conditions hair, spreads natural oils of scalp

equipment includes: manual and electric massagers

B-6.01 Brushes hair

	Key Competencies
	Performance Criteria
B-6.01.01	inspect hair visually to determine hair condition
B-6.01.02	select and use brush according to ***hair characteristics***
B-6.01.03	remove tangles
B-6.01.04	move brush from scalp to ends

B-6.02 Controls flow and temperature of water

	Key Competencies
	Performance Criteria
B-6.02.01	test and adjust flow and temperature of water
B-6.02.02	control direction of water

B-6.03 Manipulates hair and scalp using shampoo and conditioner

	Key Competencies
	Performance Criteria
B-6.03.01	select shampoo and conditioner
B-6.03.02	distribute shampoo onto palm and emulsify before applying to scalp and hair
B-6.03.03	apply shampoo to scalp and hair
B-6.03.04	lather shampoo and perform manipulations
B-6.03.05	distribute conditioner onto palm and emulsify before applying to scalp and hair
B-6.03.06	apply conditioner
B-6.03.07	adjust water temperature and pressure
B-6.03.08	rinse and handle hair
B-6.03.09	towel blot hair
B-6.03.10	wrap and secure wet hair in towel

B-6.04 Performs hair and scalp treatment

	Key Competencies
	Performance Criteria
B-6.04.01	determine hair or scalp treatment required and ***identify benefits of a scalp massage***
B-6.04.02	apply hair and scalp treatments
B-6.04.03	manipulate and massage scalp with hand or using ***equipment***
B-6.04.04	apply heat when required
B-6.04.05	rinse hair with water

MAJOR WORK ACTIVITY C

Cuts hair

Trends

With Canada's increasingly diverse population, there is an increased need for Barbers to confidently work with a wide range of hair textures. This has led to a heightened focus on developing advanced skills in using clippers, trimmers and razors to create advanced styles, such as fades and hair designs. Additionally, as facial grooming services are gaining popularity, there is an increasing demand for straight razor shaves, requiring precision and proper technique to ensure both style and safety.

TASK C-7 Cuts diverse textures of hair using cutting tools

Range of Variables

hair characteristics include: weight, shape, natural fall, growth patterns, density, texture, porosity, elasticity, overall health, form

cutting techniques with elevation include: point cutting, slide cutting, disconnection, blunt cutting

cutting tools include: conventional shears, razors, texturizing shears, clippers, combs, clips

haircuts with elevation include: tapers, fades, layered, graduated

guidelines include: interior, perimeter, travelling, stationary

maintain control includes: combing sections and subsections, applying necessary tension, holding hair at desired angle, maintaining natural fall

cutting techniques without elevation include: disconnected, zero-degree elevation

haircuts without elevation include: blunt, solid form (one-length), A-line bobs, page boy

cutting techniques for basic haircuts include: undercutting, slide cutting, point cutting, texturizing, slithering, chunking, feathering, c-shaping, scooping

desired results include: increased volume, reduced bulk, accentuated effects

C-7.01 Cuts hair with elevation

	Key Competencies
	Performance Criteria
C-7.01.01	determine suitability of style
C-7.01.02	analyze ***hair characteristics***
C-7.01.03	determine desired results and ***cutting techniques with elevation***
C-7.01.04	select and use ***cutting tools***
C-7.01.05	section hair for ***haircuts with elevation***
C-7.01.06	establish ***guidelines***
C-7.01.07	follow ***guidelines***
C-7.01.08	***maintain control*** of hair throughout cut
C-7.01.09	position client's head and body throughout cut
C-7.01.10	remove length of hair

C-7.01.11	crosscheck haircut
C-7.01.12	maintain moisture consistency throughout cut
C-7.01.13	position body stance
C-7.01.14	perform visual evaluation throughout and after cut

C-7.02 Cuts hair without elevation

	Key Competencies
	Performance Criteria
C-7.02.01	determine suitability of style
C-7.02.02	analyze ***hair characteristics***
C-7.02.03	determine desired results and ***cutting techniques without elevation***
C-7.02.04	select and use ***cutting tools***
C-7.02.05	section hair for ***haircuts without elevation***
C-7.02.06	establish a stationary guideline
C-7.02.07	comb hair without elevation to perimeter guideline
C-7.02.08	***maintain control*** of hair throughout cut
C-7.02.09	position client's head and body throughout cut
C-7.02.10	remove length from hair
C-7.02.11	check haircut
C-7.02.12	maintain consistent moisture content throughout cut
C-7.02.13	position body stance
C-7.02.14	perform visual evaluation throughout and after cut

C-7.03 Customizes basic haircuts

	Key Competencies
	Performance Criteria
C-7.03.01	determine suitability of style
C-7.03.02	analyze ***hair characteristics***
C-7.03.03	determine excess hair to be removed
C-7.03.04	select sections of hair
C-7.03.05	***maintain control*** of hair throughout cut
C-7.03.06	position client's head and body throughout cut
C-7.03.07	maintain moisture consistency of hair in cutting location
C-7.03.08	select ***cutting techniques for basic haircuts***
C-7.03.09	remove hair to achieve ***desired result***
C-7.03.10	manipulate hair

C-7.03.11	position body stance
C-7.03.12	check haircut
C-7.03.13	perform visual evaluation throughout and after cut

TASK C-8 Cuts facial and nape hair

Range of Variables

beard, moustache and sideburn styles include: goatee, pencil, handlebar, muttonchops, chinstrap, lumberjack

cutting tools include: shears (conventional, texturizing), razors, clippers, trimmers, blades, outliners

detailing techniques include: using inverted trimmers to create sharp lines, using clipper blade by rocking to create a soft fade, laying trimmer blade flat while moving against skin

finishing and grooming techniques include: facial hair grooming, eyebrow and ear hair grooming, stray hair removal, brushing off loose hair

skin characteristics include: sensitivities, blemishes, growths

C-8.01 Trims facial and nape hair

	Key Competencies
	Performance Criteria
C-8.01.01	determine suitability of ***beard, moustache and sideburn styles***
C-8.01.02	select and use ***cutting tools***
C-8.01.03	establish an outline
C-8.01.04	remove unwanted length of facial hair
C-8.01.05	eliminate unwanted weight lines
C-8.01.06	move ***cutting tool*** in the opposite direction of hair growth
C-8.01.07	check facial and nape hair
C-8.01.08	Use ***detailing techniques, finishing and grooming techniques*** on facial and nape hair perimeters

C-8.02 Removes facial and nape hair with straight razor

	Key Competencies
	Performance Criteria
C-8.02.01	analyze face and nape in preparation for shave to identify ***skin characteristics***
C-8.02.02	apply hot towel
C-8.02.03	apply shaving cream
C-8.02.04	pull skin taut before using straight razor
C-8.02.05	apply pressure on straight razor at correct angle in relation to contour
C-8.02.06	detail facial and nape hair
C-8.02.07	remove shaving cream
C-8.02.08	apply aftershave and moisturizer

MAJOR WORK ACTIVITY D

Styles hair

Trends

Barbers create polished, finished looks using thermal tools, styling aids and finishing products. As clients become more informed about current trends, Barbers must stay motivated to keep up with industry developments. There is a growing use of styling products that contain plant extracts, vitamin complexes and essential oils, which may help reduce the risk of allergic and skin sensitivities.

TASK D-9 Prepares and styles wet hair

Range of Variables

styling aids include: mousse, shine drops, serums, gel, thermal protectors, setting lotions, volumizers, setting spray, leave-in conditioner, toning spray, sea salt spray

hair characteristics include: weight, shape, natural fall, growth patterns, density, texture, porosity, elasticity, overall health

pre-drying techniques include: blotting hair with towel to shorten drying time, rough drying with fingers and hair dryer

drying equipment include: hair dryers, hood dryers, hot air brushes, lamps

styling tools include: brushes, combs, rollers, clips

safety practices include: directing air flow away from scalp, adjusting airflow temperature, keeping a safe distance between hair dryer and hair strand

D-9.01 Uses styling aids for wet hair

	Key Competencies
	Performance Criteria
D-9.01.01	remove excess moisture from hair
D-9.01.02	select ***styling aids*** according to ***hair characteristics***
D-9.01.03	distribute ***styling aids***

D-9.02 Dries hair

	Key Competencies
	Performance Criteria
D-9.02.01	select ***pre-drying technique***
D-9.02.02	select ***drying equipment***
D-9.02.03	select ***styling tools***
D-9.02.04	direct hair dryer nozzle in coordination with ***styling tools***

D-9.02.05	hold hair dryer or place hood dryer at desired distance from hair and scalp following ***safety practices***
D-9.02.06	determine airflow temperature, speed and direction
D-9.02.07	test hair

D-9.03 Places hair using freestyle techniques

	Key Competencies
	Performance Criteria
D-9.03.01	arrange hair
D-9.03.02	direct hair with hands

TASK D-10 Styles and finishes dry hair

Range of Variables

styling aids include: thermal protector, serums, gels, mousse, pomade, clays, wax, volumizers, dry shampoo, root sprays, texturizing sprays, fibre paste, beard oil

finishing aids include: flexible hold sprays, firm hold sprays, sparkle sprays, colour sprays

thermal tools include: curling wands, curling irons, flat irons, texture irons, hot rollers, airbrush

thermal equipment includes: hood dryer, hair dryer

styling tools include: combs, clips, rollers, brushes

elements and principles of design include: shape, form, movement, balance, rhythm, symmetry, line, colour, emphasis, proportion

style requirements include: direction, volume, texture, balance, temperature of thermal tools and equipment

safety practices include: protecting scalp with comb when using thermal tools, directing air flow away from scalp, testing temperature of thermal tools and equipment, maintaining integrity of cords and equipment

D-10.01 Uses styling and finishing aids for dry hair

	Key Competencies
	Performance Criteria
D-10.01.01	apply ***styling*** and ***finishing aids***
D-10.01.02	distribute ***styling*** and ***finishing aids***
D-10.01.03	style hair with tools
D-10.01.04	finish style

D-10.02 Styles hair using thermal tools and equipment

	Key Competencies
	Performance Criteria
D-10.02.01	select ***thermal tools*** and ***equipment*** and ***styling tools***
D-10.02.02	determine ***elements and principles of design***, ***style requirements***
D-10.02.03	determine ***styling tool*** placement on the base of hair section
D-10.02.04	determine heat setting for ***thermal tool*** and ***equipment***
D-10.02.05	protect scalp with heat-resistant comb and follow ***safety practices***
D-10.02.06	comb section smooth
D-10.02.07	use desired pressure and tension for the ***thermal tool*** selected
D-10.02.08	***thermal tool*** or ***equipment*** is used with consistent fluid motion
D-10.02.09	direct hair through or on ***thermal tool***
D-10.02.10	remove ***thermal tool*** without disturbing base

D-10.03 Finishes hair

	Key Competencies
	Performance Criteria
D-10.03.01	loosen curls and waves with fingers or tools
D-10.03.02	smooth hair
D-10.03.03	use ***styling aids***

MAJOR WORK ACTIVITY E

Alters hair colour

Trends

Barber's perform basic colouring and lightening services on clients. The introduction of bond rebuilders, which help protect the hair fiber, are allowing technical services that were previously unable to be performed to be carried out. There are new colouring techniques, such as freehand hair painting, that continue to gain popularity. There is an increase in multicolour service applications, which impact time and cost.

TASK E-11 Colours hair

Range of Variables

factors include: natural level of hair, desired results, underlying pigment, percentage of grey, hair integrity

permanent developers include: 5 volume, 10 volume, 20 volume, 30 volume, 40 volume

applications include: highlights, full head, partial head

hair colouring products include: temporary, semi, demi, permanent

tools include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle

application techniques include: foiling, blocking, freehand, bowl and brush, bottle

safety practices include: performing patch test, protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

E-11.01 Colours virgin hair

	Key Competencies
	Performance Criteria
E-11.01.01	determine ***factors***
E-11.01.02	select formula, ***permanent developer*** and ***application***
E-11.01.03	select ***hair colouring product***
E-11.01.04	select ***tools*** according to ***application technique***
E-11.01.05	perform patch test and follow ***safety practices***
E-11.01.06	apply product
E-11.01.07	establish processing time
E-11.01.08	monitor colouring process and client
E-13.01.09	perform strand test
E-11.01.10	remove product

E-11.02 Colours regrowth

	Key Competencies
	Performance Criteria
E-11.02.01	determine ***factors***
E-11.02.02	select formula and ***application technique***
E-11.02.03	select ***tools*** for application
E-11.02.04	determine application sequence
E-11.02.05	apply product to regrowth area only
E-11.02.06	establish processing time
E-11.02.07	determine the need and process to refresh ends
E-11.02.08	perform strand test when refreshing ends
E-11.02.09	remove product

E-11.03 Colours hair using basic colour placement and techniques

	Key Competencies
	Performance Criteria
E-11.03.01	determine ***factors***
E-11.03.02	select formula, colour placement and ***application technique***
E-11.03.03	select ***tools*** for application
E-11.03.04	apply product
E-11.03.05	establish processing time
E-11.03.06	monitor colouring process and client
E-11.03.07	remove product in sequence

TASK E-12 Lightens hair

Range of Variables

factors include: natural level of hair, desired results, underlying pigment, percentage of grey, hair integrity
lighteners include: oil lighteners, cream lighteners, powder lighteners, clay-based lighteners, developers
developers include: 10 volume, 20 volume, 30 volume, 40 volume
application techniques include: foiling, blocking, freehand, full head
tools include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle
safety practices include: performing patch test, protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

E-12.01 Lightens virgin hair

	Key Competencies
	Performance Criteria
E-12.01.01	determine ***factors***
E-12.01.02	select ***lighteners***, ***developers,*** formula, and ***application technique***
E-12.01.03	select ***tools***
E-12.01.04	apply product and follow procedure for lightening virgin hair
E-12.01.05	monitor lightening process and time
E-12.01.06	perform strand test and follow ***safety practices***
E-12.01.07	remove product

E-12.02 Lightens regrowth

	Key Competencies
	Performance Criteria
E-12.02.01	determine ***factors***
E-12.02.02	select lightening formula and developer
E-12.02.03	select ***tools***
E-12.02.04	apply product and follow procedure for lightening regrowth
E-12.02.05	monitor lightening process and time
E-12.02.06	remove product

E-12.03 Lightens hair using basic lightening techniques

	Key Competencies
	Performance Criteria
E-12.03.01	determine ***factors***
E-12.03.02	select formula and ***application technique***
E-12.03.03	apply product
E-12.03.04	monitor lightening process and time
E-12.03.05	perform strand test
E-12.03.06	remove product

E-12.04 Tones pre-lightened hair

	Key Competencies
	Performance Criteria
E-12.04.01	determine level of pre-lightened hair and predominant pigment to be neutralized or enhanced
F-12.04.02	select toning formula
E-12.04.03	select ***tools*** for application
E-12.04.04	apply product where pigment needs to be neutralized or enhanced
E-12.04.05	establish processing time
E-12.04.06	monitor deposit process
E-12.04.07	perform strand test
E-12.04.08	remove product

MAJOR WORK ACTIVITY F

Performs salon operations

Trends

The *Personal Information Protection and Electronic Documents Act (PIPEDA)* is shaping privacy practices across the industry, offering enhanced protection for both clients and professionals. Barbers exercise caution when collecting, storing and sharing personal information, including client records and images of clients in media or advertising. There is an increase in the use and management of digital 'look books', social media and booking applications to connect with clients and for record keeping. Online platforms such as Facebook, Instagram and TikTok enable Barbers to showcase their work and promote their place of work. These platforms have become a powerful marketing tool.

TASK F-13 Performs front desk responsibilities

Range of Variables

communications include: telephone, text messages, online messaging, verbal

information includes: additional salon services, promotions, prices, date, time, length of appointment

reflective listening includes: listening and responding to client comments and enquiries

costs include: services, retail, taxes, discounts, miscellaneous fees

basic principles of math include: percentages, fractions, additions, subtractions

methods of payment include: gift cards, online payments, cash, credit, debit

point-of-sale equipment includes: cash register, debit machine, computer, online payments

procedures include: call-in, sales representatives, online

pricing equipment includes: price gun, scanners, manual pricing

F-13.01 Performs communication duties

	Key Competencies
	Performance Criteria
F-13.01.01	answer ***communication*** in a professional manner
F-13.01.02	determine nature of ***communication***
F-13.01.03	respond to communicator's requests
F-13.01.04	relay messages
F-13.01.05	follow-up ***communication***
F-13.01.06	close ***communication*** in a professional manner

F-13.02 Schedules appointments

	Key Competencies
	Performance Criteria
F-13.02.01	collect ***information*** on services requested
F-13.02.02	determine time required for appointment
F-13.02.03	provide ***information*** to client
F-13.02.04	record client's ***information*** in appointment booking system
F-13.02.05	confirm appointment

F-13.03 Interacts with clients

	Key Competencies
	Performance Criteria
F-13.03.01	greet client
F-13.03.02	demonstrate effective interpersonal and communication skills
F-13.03.03	perform ***reflective listening***
F-13.03.04	address client concerns

F-13.04 Completes financial transactions

	Key Competencies
	Performance Criteria
F-13.04.01	perform calculations for ***costs*** using ***basic principles of math***
F-13.04.02	determine ***method of payment***
F-13.04.03	operate ***point-of-sale equipment***
F-13.04.04	perform transactions

F-13.05 Maintains inventory

	Key Competencies
	Performance Criteria
F-13.05.01	count inventory
F-13.05.02	maintain stock levels
F-13.05.03	create product order using ***procedures***
F-13.05.04	check stock against invoice
F-13.05.05	manage retail sales

F-13.06 Prices retail products

	Key Competencies
	Performance Criteria
F-13.06.01	calculate markups and markdowns
F-13.06.02	operate ***pricing equipment***

F-13.07 Maintains retail displays

	Key Competencies
	Performance Criteria
F-13.07.01	clean retail products and displays
F-13.07.02	display retail products

TASK F-14 Establishes business fundamentals

Range of Variables

business ownership models include: sole proprietorship, partnership, corporation, franchise, booth or chair rental

target market and location include: population, competition, average income, demographics

business identity and brand includes: decor, signage, website, business cards, branding, business logo, marketing plan

financial planning includes: budgets, revenue projections, goal setting, salaries

floor plan includes: utilities, equipment, accessibility requirements

insurance needs include: building, liability, theft, personal

professional services include: accounting, legal

equipment includes: chair, shampoo sinks, tools (see Appendix B), digital equipment

social platforms include: face-to-face, social media

professional workplace behaviours include: accountability, reliability, punctuality, confidentiality, honesty

educational events include: seminars, workshops, conferences, business planning workshops, in-salon training

add-on services include: hair treatments, colour services, speciality services

promote services and retail products using techniques include: online sales, in-salon promotions, pre-booking, client follow- up, referrals, stylist recommendations

F-14.01 Develops business plan

	Key Competencies
	Performance Criteria
F-14.01.01	research types of ***business ownership models***
F-14.01.02	conduct market research and determine ***target market and location***
F-14.01.03	develop ***business identity and brand***
F-14.01.04	determine jurisdictional regulations
F-14.01.05	conduct financial assessment and ***financial planning***
F-14.01.06	comply with government business regulations
F-14.01.07	design ***floor plan***
F-14.01.08	determine ***insurance needs***
F-14.01.09	determine staffing requirements and ***professional service*** requirements
F-14.01.10	determine ***equipment*** and supplies needed
F-14.01.11	develop salon policies and procedures

F-14.02 Presents professionalism

	Key Competencies
	Performance Criteria
F-14.02.01	maintain professional image on ***social platforms*** related to industry
F-14.02.02	demonstrate ***professional workplace behaviours***
F-14.02.03	stay current with new trends and techniques
F-14.02.04	attend trade shows and ***educational events***
F-14.02.05	identify networking opportunities

F-14.03 Markets products and services

	Key Competencies
	Performance Criteria
F-14.03.01	set retail and service sales goals
F-14.03.02	create visual focal point
F-14.03.03	explain features and benefits of professional products to clients
F-14.03.04	recommend and market products to clients for home use
F-14.03.05	market ***add-on services***
F-14.03.06	evaluate personal service and retail sales
F-14.03.07	market and ***promote services and retail products using techniques***
F-14.03.08	participate in events
F-14.03.09	pre-book services

APPENDIX A ACRONYMS

OH&S	Occupational Health and Safety
PIPEDA	*Personal Information Protection and Electronic Documents Act*
PPE	Personal protective equipment
SDS	Safety data sheets
WHMIS	Workplace Hazardous Materials Information System

APPENDIX B
TOOLS AND EQUIPMENT

Barber Single-Use Tools and Accessories

adhesives
bobby pins
disinfectant wipes
disposable blades
disposable gloves
disposable highlighting caps
disposable towels
foil (mesh, plastic, foam)
hair elastics
lens arm protectors
neck strip
plastic cap
protective cream
protective wrap
styptic powder

Cutting Tools

clipper guards
clips and clamps
combs
cutting mat
electric clipper
detachable blade clippers
neck duster
razors
shears
specialty shears (texturizing, thinning, notching)
spray bottle
straight razors
trimmers

Styling Tools

brushes (flat, round)
clips and clamps
combs
diffuser
hair dryer
hand mirror
picks
styling irons (flat, curling, waving, spiral, crimping)
thermal protector mat
thermal styling tools

Colouring Tools

- applicator bottle
- clips and clamps
- colour brushes
- colour chart
- colour key
- colour swatch book
- combs (metal tip, plastic, wide tooth)
- foil board
- foil dispenser
- highlighting hook
- highlighting cap
- measuring cups
- non-metallic bowl
- reusable gloves
- scale
- styrofoam highlighting sheets
- timer
- whisk

Client Capes / Capes

- nylon capes
- smocks
- towel fasteners
- towels
- waterproof capes

Sanitizing and Safety Equipment

- broom
- buckets
- disinfecting jar
- dustpan
- eyewash station
- fire extinguisher
- first-aid kit
- laundry baskets
- mop
- neck duster
- paper towel dispenser
- recycling containers
- rubber gloves
- safety glasses
- sanitizing jar
- sharps container
- stylist apron
- toilet brush
- touchless soap dispenser
- vacuum cleaner
- waste can (covered)

Specialized Service Tools

Client cape
Disinfecting jar
Eyebrow brush
Eyebrow applicator
Nostril sheers
Scissors
Towels
Tweezers
Disposable wand
Cotton swabs

Major Equipment

booster seat
clothes dryer
cutting stools
dryer chair
fridge
hood dryer
hydraulic barber chair
hydraulic styling chair
microwave
mirror
multipurpose chair
shampoo basin
shampoo chair (automatic, manual)
styling station
thermal processing accelerator
thermal tool holder
trolley
utility sink
washing machine

Office Equipment and Supplies

answering machine
audio system
brochures
business cards
calculator
cash register
client record cards
coffee machine
computer and software
credit/debit machine
display equipment
gift cards
Barber reference material
pencils and pens
phone
policy and procedure manual
printer
reception desk
reception furniture

receptionist chair
release forms
scheduling system
secure filing cabinet
security system
stapler
stationery

APPENDIX C
GLOSSARY

alopecia	hair loss, baldness
disinfect	destroying or killing bacteria and a broad spectrum of viruses (but does not kill bacteria spores)
disinfectant	chemical product used to destroy or kill bacteria and a broad spectrum of viruses (but does not kill bacteria spores)
elasticity	ability of the hair to stretch and then to spring back to its original state
elevation	lifting hair above zero degree
hair and scalp analysis	examination of the general conditions of the hair and scalp: type, texture, density, breakage, oiliness, dryness, elasticity, porosity, colour, and chemical and medical history
hair characteristics	density, porosity, texture, wave pattern, growth pattern, elasticity of hair
hair density	describes the number of hair strands in a given area; i.e., thin, medium and thick
hair texture	diameter, thickness and feel of the individual hair strands
level	lightness or darkness of hair
lightening	process of diffusing pigment within the hair
no elevation	zero degree (natural fall of hair)
patch test	test conducted to determine the sensitivity of the skin to certain chemicals; this process is also referred to as the allergy test, skin test or predisposition test
porosity	ability of the hair to absorb and retain moisture
sanitize	to remove dirt to aid in preventing the growth of microbes; sanitizing does not kill germs or spores
straight razor	a razor with a single blade that is fixed or attached to a folding, pivoting, or rigid handle with or without a guard
strand test	test performed to determine the degree of development or processing of a specific chemical service on a small section of hair
tone (noun)	warmth or coolness of a colour
tone (verb)	to alter the warmth or coolness of a colour
toner	product used to deposit and alter colour tones in the hair
wave pattern	(rhythm and speed) straight, wavy, curly