Barber

Guide to Course Content

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Recognition:
To promote transparency and consistency, this document has been adapted from the Barber Saskatchewan Occupational Standard (Saskatchewan Apprenticeship and Trades Certification Commission).

A complete version of the Barber Saskatchewan Occupational Standard (SOS) can be found at www.saskapprenticeship.ca

STRUCTURE OF THE GUIDE TO COURSE CONTENT

To facilitate understanding of the occupation, this guide to course content contains the following sections:

Task Matrix: a chart which outlines graphically the major work activities, tasks and sub-tasks of this standard detailing the essential skills and the level of training where the content is covered.

Major Work Activity (MWA): the largest division within the standard that is comprised of a distinct set of trade activities.

Task: distinct actions that describe the activities within a major work activity.

Sub-task: distinct actions that describe the activities within a task.

Training Profile Chart: a chart which outlines the model for Saskatchewan Apprenticeship and Trade Certification Commission (SATCC) technical training.

Technical Training Course Content for the Barber subtrade: a chart which outlines the model for SATCC technical training sequencing. For the harmonized level of training, a cross reference to the Harmonized apprenticeship technical training sequencing, at the learning outcome level, is provided.

TRAINING REQUIREMENTS FOR THE BARBER SUBTRADE

All Barbers wishing to work in the trade are legally required to first complete a pre-employment training program recognized by the Saskatchewan Apprenticeship and Trade Certification Commission (SATCC). A pre-employment program is a full-time training program designed to introduce the skills required in a trade and is delivered at a variety of approved public and private vocation training schools around the province. The Barber subtrade substantially aligns with the first level of Harmonized Hairstylist technical training. The first level of technical training found in the Hairstylist Red Seal Occupational Standard was used to develop this document.

To graduate from the apprenticeship program, an apprentice must successfully complete the required pre-employment training and compile enough on-the-job experience. Total trade time required is 1800 hours and at least 1 year in the trade.

***Any person who is not a Barber Provincial Proficiency Certificate holder must have a valid Learners Certificate to work in this trade.**

The information contained in this guide to course content details the full scope of the Barber subtrade.

The information contained in this document details the technical training delivered for each level of apprenticeship. An apprentice spends approximately 15% of their apprenticeship term in a technical training institute learning the technical and theoretical aspects of the trade. The hours and percentages of technical and practical training may vary according to class needs and progress.

The content of the technical training components is subject to change without notice.

Entrance Requirements for Apprenticeship Training

Your grade twelve transcripts (with no modified classes) or GED 12 is your guarantee that you meet the educational entrance requirements for apprenticeship in Saskatchewan. In fact, employers prefer and recommend apprentices who have completed high school. This ensures the individual has all of the necessary skills required to successfully complete the apprenticeship program and receive journeyperson certification.

Individuals with “modified” or “general” classes in math or science do not meet our entry requirements. These individuals are required to take an entrance assessment prescribed by the SATCC.

English is the language of instruction in all apprenticeship programs and is the common language for business in Saskatchewan. Before admission, all apprentices and/or “upgraders” must be able to understand and communicate in the English language.

Designated Subtrade Name	**Math Credit** at the Indicated Grade Level❶	**Science Credit** at Grade Level
Barber	Grade 11	Grade 11

❶ - (One of the following) WA – Workplace and Apprenticeship; or F – Foundations; or P – Pre-calculus, or a Math at the indicated grade level (Modified and General Math credits are not acceptable).

*Applicants who have graduated in advance of 2015-2016, or who do not have access to the revised Science curricula will require a Science at the minimum grade level indicated by trade.

For information about high school curriculum, including Math and Science course names, please see: http://www.curriculum.gov.sk.ca

Individuals not meeting the entrance requirements will be subject to an assessment and any required training

BARBER TASK MATRIX CHART

This chart outlines the major work activities, tasks, and sub-tasks from the 2026 Barber subtrade Saskatchewan Occupational Standard. Although traditional Barber technical training is not available in Saskatchewan, the tasks and subtasks in the boxes below identify the content which is delivered in the Barber subtrade technical training.

A – Performs common occupational skills — 12%

Task A-1 Performs safety-related and hygienic functions 33%	1.01 Disinfects tools and equipment	1.02 Sanitizes towels, capes, and smocks	1.03 Maintains safe and hygienic work environment	
Task A-2 Uses tools and equipment 33%	2.01 Uses manual tools	2.02 Uses electric tools	2.03 Uses major equipment	
Task A-3 Prepares for client services 25%	3.01 Consults with client	3.02 Plans client services	3.03 Drapes client	3.04 Uses documentation
Task A-4 Uses communication and mentoring techniques 9%	4.01 Uses communication techniques	4.02 Uses mentoring techniques		

B – Performs hair and scalp care — 9%

Task B-5 Analyzes and responds to hair and scalp conditions 55%	5.01 Analyzes hair and scalp for non-chemical services	5.02 Analyzes hair and scalp for chemical services	5.03 Responds to unfavourable hair and scalp reactions

Task B-6 Shampoos and conditions hair and scalp 45%	6.01 Brushes hair	6.02 Controls flow and temperature of water	6.03 Manipulates hair and scalp using shampoo and conditioner	6.04 Performs hair and scalp treatment

C – Cuts hair — 39%

Task C-7 Cuts diverse textures of hair using cutting tools 62%	7.01 Cuts hair with elevation	7.02 Cuts hair without elevation	7.03 Customizes basic haircuts
Task C-8 Cuts facial and nape hair 38%	8.01 Trims facial and nape hair	8.02 Removes facial and nape hair with straight razor	

D – Styles hair — 13%

Task D-9 Prepares and styles wet hair 46%	9.01 Uses styling aids for wet hair	9.02 Dries hair	9.03 Places hair using freestyle techniques
Task D-10 Styles and finishes dry hair 54%	10.01 Uses styling and finishing aids for dry hair	10.02 Styles hair using thermal tools and equipment	10.03 Finishes hair

E – Alters hair colour — 21%

Task E-11 Colours hair 48%	11.01 Colours virgin hair	11.02 Colours regrowth	11.03 Colours hair using basic colour placement and techniques

Task E-12 **Lightens hair** **52%**	**12.01 Lightens virgin hair**	**12.02 Lightens regrowth**	**12.03 Lightens hair using basic lightening techniques**	**12.04 Tones pre-lightened hair**	

F – Performs salon operations — 6%

Task F-13 **Performs front desk responsibilities** **50%**	**13.01 Performs communication duties**	**13.02 Schedules appointments**	**13.03 Interacts with clients**	**13.04 Completes financial transactions**	**13.05 Maintains inventory**
	13.06 Prices retail products	**13.07 Maintains retail displays**			
Task F-14 **Establishes business fundamentals** **50%**	**14.01 Develops business plan**	**14.02 Presents professionalism**	**14.03 Markets products and services**		

TRAINING PROFILE CHART

This Training Profile Chart represents Saskatchewan Hairstylist training at the topic level which has been approved by the SATCC (the same topics were approved in Hairstylist Harmonization).

Barber/Hairstylist Level 1 **Pre-Employment Technical Training**
Safety-Related and Hygienic Functions
Tools and Equipment
Client Service (Preparation)
Communication/Mentoring Techniques
Hair and Scalp (Analysis and Response)
Shampoo and Condition Hair
Hair Cutting (Basic)
Facial and Nape Hair Services
Wet Hair Styling
Dry Hair Finishing and Styling
Colouring
Lightening
Front Desk
Business Fundamentals

TECHNICAL TRAINING COURSE CONTENT

Traditional Barber technical training is **not** available in Saskatchewan. All Barbers wishing to work in the trade are legally required to first complete a pre-employment training program recognized by the Saskatchewan Apprenticeship and Trade Certification Commission (SATCC).

A Private Vocational School may choose to deliver Barber technical training. The SATCC recommends that curriculum material be submitted for consideration. For approval, all course titles and learning outcomes below must be included in the curriculum to guarantee "full scope" of the Barber subtrade is covered.

Barber Training

SATCC approved training topics are mandatory

Safety and Related & Hygienic Functions

- replaces disinfectant solution
- uses disinfecting products and tools
- disinfects tools and equipment
- identifies hazards and demonstrates safe work practices
- sanitizes products, tools and equipment
- sanitizes towels, capes and smocks
- uses PPE and safety equipment
- stores salon supplies
- describes basic first aid requirements and techniques
- follows workplace health and safety rules and regulations
- maintains personal hygiene

SOS topics covered in this section of training:

A-1 Performs safety-related and hygienic functions
A-1.01 Disinfects tools and equipment
A-1.02 Sanitizes towels, capes, and smocks
A-1.03 Maintains safe and hygienic work environment

Tools and Equipment

- cleans, sanitizes, disinfects and oils cutting tools
- replaces worn and damaged cutting tools and their components
- sharpens cutting tools
- removes debris from cutting tools
- organizes and stores manual tools
- maintains colouring tools
- removes debris from clippers and then re-oils
- removes debris from filter in hair dryers
- removes product build-up from surface of electric tools
- organizes, inspects and stores electric tools
- selects, maintains, adjusts, and inspects major equipment

SOS topics covered in this section of training:

A-2 Uses tools and equipment
A-2.01 Uses manual tools
A-2.02 Uses electric tools
A-2.03 Uses major equipment

Client Service (Preparation)

- consults with clients
- follows the Protection and Electronic Documents Act (PIPEDA) in relation to the collection of personal information
- obtains client information
- identifies condition of hair and scalp
- identifies client features
- determines client needs and services required
- informs client of estimated time, cost and maintenance required for desired services
- confirms services with client
- drapes clients
- refers to records and manufacturing directions
- assesses time required for service
- organizes schedule and manages time effectively
- selects and organizes products, supplies, and tools and equipment
- records and stores client information
- uses colour swatch books and colour charts
- organizes information and documents
- updates client information

SOS topics covered in this section of training:

A-3 Prepares for client services
A-3.01 Consults with client
A-3.02 Plans client services
A-3.03 Drapes client
A-3.04 Uses documentation

Communication & Mentoring Techniques

- uses and performs active listening practices
- demonstrates effective verbal and non-verbal communication with people in the workplace
- uses questioning to improve communication
- participates in safety and information meetings
- identifies and communicate learning objective and point of lesson
- links skill to other skills and the job
- demonstrates performance of a skill to an apprentice or learner
- sets up conditions required for an apprentice or learner to practice a skill
- assesses apprentice or learner's ability to perform tasks with increasing independence
- gives supportive and corrective feedback
- supports apprentices or learners in pursuing technical training opportunities
- supports anti-harassment in the workplace
- assesses apprentice or learner suitability to the trade during probationary period
- uses strategies for learning skills in the workplace
- uses strategies for teaching workplace skills

SOS topics covered in this section of training:

A-4 Uses communication and mentoring techniques
A-4.01 Uses communication techniques
A-4.02 Uses mentoring techniques

Hair and Scalp (Analysis and Response)

- determines hair characteristics
- inspects scalp visually
- determines hair degree of elasticity
- performs strand test
- identifies scalp disorders and conditions
- identifies hair disorders and conditions
- asks about health condition and medical history
- asks client about environmental factors affecting hair and previous natural and chemical services
- analyzes hair and scalp for non-chemical services and chemical services
- analyzes hair and scalp for adverse reactions

SOS topics covered in this section of training:

B-5 Analyzes and responds to hair and scalp conditions
B-5.01 Analyzes hair and scalp for non-chemical services
B-5.02 Analyzes hair and scalp for chemical services
B-5.03 Responds to unfavourable hair and scalp reactions

Shampoo and Conditions Hair

- manipulates hair and scalp using shampoo and conditioner
- identifies types of shampoos and conditioners
- explain the procedures used to choose shampoo and conditioner according to hair and scalp analysis
- identifies types of hair and scalp treatments and their associated products
- identifies types of scalp massage equipment
- performs hair and scalp treatments by hand and with equipment
- massages scalp using manipulation techniques
- identifies benefits of a scalp massage

SOS topics covered in this section of training:

B-6 Shampoos and conditions hair and scalp
B-6.01 Brushes hair
B-6.02 Controls flow and temperature of water
B-6.03 Manipulates hair and scalp using shampoo and conditioner
B-6.04 Performs hair and scalp treatment

Cuts Hair (Basic)

- determines suitability of style
- analyzes hair characteristics
- determines desired results and cutting techniques
- determines excess hair to be removed
- chooses cutting technique
- selects and uses cutting tools
- selects and sections hair
- establishes guidelines
- established a stationary guide when required
- follows guidelines
- cuts hair with elevation
- cuts hair without elevation
- customizes haircuts
- maintains control of hair throughout cut
- positions clients head and body throughout cut
- removes length of hair
- manipulates hair
- crosschecks haircut
- maintains moisture consistency throughout cut
- positions body stance
- performs visual evaluation throughout and after cut

SOS topics covered in this section of training:

C-7 Cuts diverse textures of hair using cutting tools
C-7.01 Cuts hair with elevation
C-7.02 Cuts hair without elevation
C-7.03 Customizes haircuts

Facial and Nape Hair Services

- trims facial and nape hair
- removes facial and nape hair with straight razor

SOS topics covered in this section of training:

C-8 Cuts facial and nape hair
C-8.01 Trims facial and nape hair
C-8.02 Removes facial and nape hair with straight razor

Wet Hair Styling

- removes excess moisture from hair
- selects styling aids
- distributes styling aids
- selects pre-drying techniques
- selects drying equipment
- selects styling tools
- directs hair dryer nozzle in coordination with styling tools
- holds hair dryer or places hood dryer at desired distance from hair and scalp
- determines airflow temperature, speed, and direction
- arranges hair and directs hair with hands

SOS topics covered in this section of training:

D-9 Prepares and styles wet hair
D-9.01 Uses styling aids for wet hair
D-9.02 Dries hair
D-9.03 Places hair using freestyle techniques

Dry Hair Finishing and Styling

- styles and finishes hair using aids for dry hair
- placing hair using freestyle techniques
- styles hair using thermal tools and equipment
- finishes hair

SOS topics covered in this section of training:

D-10 Styles and finishes dry hair
D-10.01 Uses styling and finishing aids for dry hair
D-10.02 Styles hair using thermal tools and equipment
D-10.03 Finishes hair

Colouring

- uses hair colouring products and developers
- colours virgin hair with various techniques
- follows regulatory requirements and safety practices
- colours regrowth
- colours hair using basic colour formulation

SOS topics covered in this section of training:

E-11 Colours hair
E-11.01 Colours virgin hair
E-11.02 Colours regrowth
E-11.03 Colours hair using basic colour placement and techniques

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Lightening

- uses lighteners and developers
- lightens virgin hair
- follows regulatory requirements and safety practices
- lightens regrowth
- uses and applies toning products
- tones pre-lightened hair

SOS topics covered in this section of training:

E-12 Lightens hair
E-12.01 Lightens virgin hair
E-12.02 Lightens regrowth
E-12.03 Lightens hair using basic lightening techniques
E-12.04 Tones pre-lightened hair

Front Desk

- performs communication duties
- performs client and salon responsibilities
- performs telephone duties
- schedules appointments
- interacts with clients
- completes financial transactions
- maintains inventory
- prices retail products
- maintains retail displays

SOS topics covered in this section of training:

F-13 Performs front desk responsibilities

F-13.01 Performs communications duties
F-13.02 Schedules appointments
F-13.03 Interacts with clients
F-13.04 Completes financial transactions
F-13.05 Maintains inventory
F-13.06 Prices retail products
F-13.07 Maintains retail display

Business Fundamentals

- promotes products and services
- presents professionalism
- markets products and services
- explains business ownership models
- explains market research demographics
- discusses business identity and brand
- follows jurisdictional regulations
- discusses financial planning
- uses business accounting
- discusses floor plan design
- explains insurance needs as they pertain to a business
- explains staffing requirements for a salon
- explains equipment and supplies needs
- uses salon policies and procedures
- explains techniques used to maintain current knowledge and competence
- discusses products and services
- uses techniques to promote sales

SOS topics covered in this section of training:

F-14 Establishes business fundamentals
F-14.01 Develops business plan
F-14.02 Presents professionalism
F-14.03 Markets products and services