

TRADE BOARDS

What are Trade Boards (TB)?

The Saskatchewan Apprenticeship and Trade Certification Commission (SATCC) assembles a Trade Board for each of the designated trades in the province. The Trade Boards serve as the voice of industry and validate apprenticeship training and trade certification.

What do they do?

The Trade Boards represent the trade across the province and are the link between the trade and the SATCC Commission Board. The Trade Boards make recommendations to the Commission Board on their trade such as training, course content, examinations and requirements for their trade.

What makes up a TB?

Recommended by the Commission Board, the Trade Board consists of one representative from the SATCC and equal representation from industry employers and employees. The size of each trade board can vary from 4 to 8 members. Each TB elects its own chairperson from industry.

How often do they meet?

The TB has the opportunity to meet at least once annually.

What are TBs responsible for?

Individual Trade Board member responsibilities include:

1. developing and periodically reviewing a plan of apprenticeship for the trade, addressing issues and providing information regarding:
 - the National Occupational Analysis (NOA);
 - program of instruction;
 - wage scales;
 - supervision of apprentices;
 - the number of persons actively working in the trade;
 - the number of apprentices that will annually enroll in the program; and
 - any other matters the SATCC requests.
2. making recommendations to the SATCC for the designated trade with respect to the following:
 - establishing entrance requirements for apprentices;
 - curricula for courses and apprenticeship training; and

- examinations and identification cards.
3. establishing guidelines for the evaluation of trade experience and recommending the granting of credit;
 4. recommending changes to regulations to reflect current industry needs;
 5. determining if a workplace provides sufficient overall exposure for apprenticeship training;
 6. evaluating the need for training and types of certification in their trade;
 7. recommending transfer credits for individuals who have previous experience in other trades;
 8. advising on matters relating to the administration of The Act and regulations as they apply to their trade or sub-trade;
 9. providing program advisory committee functions for the Commission; and
 10. recommending individuals for appointment to CEDB and TEB.

How do I get involved?

If you are interested in becoming a trade board member for your trade, please complete and submit the Trade Board Application.