

Heavy Duty Equipment Technician

On-the-Job Checklist



	Level 1	Page 1/4
Red Seal Tasks	On-The-Job Duties	Completed
Performs safety-related functions	Identify broken equipment, fluids & gases under high pressure	<input type="checkbox"/>
	Understand anti-spill kits & procedures	<input type="checkbox"/>
	Repair or replace, & report worn or defective PPE	<input type="checkbox"/>
	Implement safety protocols for hybrid & all-electric equipment systems	<input type="checkbox"/>
Uses & maintains tools & equipment	Clean hand, power, measuring, testing & diagnostic tools	<input type="checkbox"/>
	Maintain, lubricate, repair or replace shop equipment	<input type="checkbox"/>
	Obtain clearances & licenses for use of access equipment	<input type="checkbox"/>
	Determine hoisting, rigging & lifting equipment	<input type="checkbox"/>
	Set up welding equipment & perform basic welding	<input type="checkbox"/>
	Perform basic heating & cutting procedures	<input type="checkbox"/>
	Monitor data & parameters & adjust parameters	<input type="checkbox"/>
Performs routine work practices	Document work-related information & service history	<input type="checkbox"/>
	Determine parts required, availability & refer to service information	<input type="checkbox"/>
	Verify & adjust fluid levels	<input type="checkbox"/>
	Crimp & press fittings, construct hose & tubing assemblies	<input type="checkbox"/>
	Install seals, adjust bearings & heat or cool bearings	<input type="checkbox"/>
	Verify quality of fasteners & sealing materials	<input type="checkbox"/>
	Adjust, remove or replace restraints, warning devices & limit devices	<input type="checkbox"/>
	Perform equipment shut-down procedures	<input type="checkbox"/>
Uses communication & mentoring techniques	Receive & respond to feedback on work completed or performed	<input type="checkbox"/>

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Red Seal Tasks	On-The-Job Duties	Completed
Services, diagnoses & repairs steering systems	Clean power steering components, planetary systems & electrical controls	<input type="checkbox"/>
	Identify darting, drifting, hard steering, soft steering or leaks	<input type="checkbox"/>
	Remove, disassemble or inspect king pins, steering boxes & pitman arms	<input type="checkbox"/>
Services, diagnoses & repairs suspension systems	Clean bolster springs, I-beams, ride height valves & shock absorbers	<input type="checkbox"/>
	Release & isolate stored energy in suspension components	<input type="checkbox"/>
	Remove, disassemble & inspect suspension components for wear	<input type="checkbox"/>
Services, diagnoses & repairs brake systems	Check ABS operation & fluid levels	<input type="checkbox"/>
	Verify complaint & expected brake performance	<input type="checkbox"/>
	Clean brake discs, drums, shoes, pads, rotors or calipers	<input type="checkbox"/>
Services, diagnoses & repairs undercarriage systems	Perform track tension & undercarriage component wear measurements	<input type="checkbox"/>
	Identify undercarriage wear, misaligned track, misaligned carrier rollers & idlers	<input type="checkbox"/>
	Remove, disassemble & inspect tracks, frame, rollers, idlers, & bushing for wear	<input type="checkbox"/>
Services, diagnoses & repairs wheel assemblies	Perform bearing endplay or preload & pilot pads measurements on hubs	<input type="checkbox"/>
	Clean hubs, seals, tubes & bearings	<input type="checkbox"/>
	Remove, disassemble & inspect rims, spacers & valve stems for wear	<input type="checkbox"/>
Services, diagnoses & repairs charging systems	Inspect alternators, regulators, wiring, relays, belts, cooling fins & ECMs	<input type="checkbox"/>
	Identify overcharging, undercharging, warning systems & dead battery	<input type="checkbox"/>
	Remove & disassemble alternators, regulators, belts, cooling fins & ECMs	<input type="checkbox"/>
Services, diagnoses & repairs starting systems	Recycle & dispose wiring, terminals, circuit protection devices & relays	<input type="checkbox"/>
	Clean starters, ECMs, solenoids, ignition switches & wiring	<input type="checkbox"/>
	Remove, disassemble & inspect starters, ECMs & connections	<input type="checkbox"/>

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	Level 1	Page 3/4
Red Seal Tasks	On-The-Job Duties	Completed
Services, diagnoses & repairs battery systems	Load test batteries & measure specific gravity of each cell	<input type="checkbox"/>
	Identify no start, hard start, battery smells & charging issues	<input type="checkbox"/>
	Clean battery system batteries, terminals, compartment & cables	<input type="checkbox"/>
Services, diagnoses & repairs electrical components	Recycle & dispose circuit protection devices, relays & lighting devices	<input type="checkbox"/>
Services, diagnoses & repairs heating systems	Identify worn or defective conditioner fins, fans, cables & heater cores	<input type="checkbox"/>
	Remove & disassemble heater cores, blowers & radiators	<input type="checkbox"/>
	Assemble & install actuator doors, motors, pumps & ducting	<input type="checkbox"/>
Services, diagnoses & repairs ventilation & filtration systems	Measure air flow, recycle & dispose of filters	<input type="checkbox"/>
	Inspect evaporators, filters (washable & HEPA), door & window seals	<input type="checkbox"/>
	Assemble & install fins, door & window seals, latches & heater cores	<input type="checkbox"/>
Services, diagnoses & repairs air conditioning systems	Perform air flow, temperature, pressures & air gap (of A/C clutch) measurements	<input type="checkbox"/>
	Remove or disassemble condenser, compressors & receiver dryer	<input type="checkbox"/>
	Remove or disassemble accumulator, A/C clutch & sensors	<input type="checkbox"/>
Services, diagnoses & repairs sound suppression systems	Adjust foam, insulation, panels & fasteners in engine	<input type="checkbox"/>
	Document noise level test results & inspection findings	<input type="checkbox"/>
	Select & use decibel meters & ventilators	<input type="checkbox"/>
Services, diagnoses & repairs pneumatic systems	Inspect reservoir for signs of rust & structural damage	<input type="checkbox"/>
	Select & use pressure gauges, flow meters & restriction gauges	<input type="checkbox"/>
	Perform start-up & break-in procedures	<input type="checkbox"/>

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	Level 1	Page 4/4
Red Seal Tasks	On-The-Job Duties	Completed
Services, diagnoses & repairs structural components	Remove or replace cushion stoppers for joint articulation, & stopper plates	<input type="checkbox"/>
Services, diagnoses & repairs operator station components	Look for burnt lights & worn operator station components	<input type="checkbox"/>
	Remove sound suppression systems, seat, seat belt, bulbs & glass	<input type="checkbox"/>
	Replace monitor controls & emergency exit system	<input type="checkbox"/>
Services, diagnoses & repairs hydraulic systems	Clean or lubricate seals, relief & control valves, screens & fittings	<input type="checkbox"/>

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	Level 2	Page 1/2
Red Seal Tasks	On-The-Job Duties	Completed
Uses communication & mentoring techniques	Set up conditions required for apprentice or learner to practice a skill	<input type="checkbox"/>
Services, diagnoses & repairs steering systems	Adjust or calibrate links, pins, cylinders & power steering components	<input type="checkbox"/>
	Test for cylinder & motor leakage, cycle time & steering system performance	<input type="checkbox"/>
	Adjust or calibrate pitman arms, control levers & brakes	<input type="checkbox"/>
Services, diagnoses & repairs suspension systems	Adjust or calibrate bolster springs, I-beams, torsion bars & pneumatic systems	<input type="checkbox"/>
	Compare pressure, leak & ride height test & compare to expected values	<input type="checkbox"/>
	Repair, replace or rebuild bolster springs, I-beams, torque & hydro-pneumatic struts	<input type="checkbox"/>
Services, diagnoses & repairs brake systems	Adjust brakes & lubricate brake components	<input type="checkbox"/>
	Perform leak down & pressure test & verify diagnosis	<input type="checkbox"/>
	Repair, replace or rebuild parking brakes, drums, shoes, slack adjusters, calipers or compressors	<input type="checkbox"/>
Services, diagnoses & repairs undercarriage systems	Measure pin wear, bushing wear, track pad wear, idler & sprocket wear	<input type="checkbox"/>
	Repair, rebuild or replace tracks, frame, rollers, sprockets, pins & bushings	<input type="checkbox"/>
Services, diagnoses & repairs wheel assemblies	Identify wandering, difficult steering, lack of stability, shaking & wheel hop	<input type="checkbox"/>
	Repair, rebuild or replace rims, spacers, wedges, valve stems, tires, seals, tubes, hubs, & bearings	<input type="checkbox"/>
Services, diagnoses & repairs charging systems	Select & use scan tool to monitor & control parameters (data values)	<input type="checkbox"/>
Services, diagnoses & repairs hydraulic systems	Perform flow, restriction, cycle time, drift or operational tests & document findings	<input type="checkbox"/>
Services, diagnoses & repairs pneumatic systems	Adjust or calibrate compressors, switches, dryers, gauges & sensors	<input type="checkbox"/>
	Remove & disassemble dryers, gauges, regulators, & valves	<input type="checkbox"/>
	Repair, replace or rebuild reservoirs, compressors, dryers, gauges or regulators	<input type="checkbox"/>

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	Level 2	Page 2/2
Red Seal Tasks	On-The-Job Duties	Completed
Services, diagnoses & repairs hybrid equipment	Remove or replace filters, fluids, fuses & diodes	<input type="checkbox"/>
Services, diagnoses & repairs all-electric equipment	Adjust or calibrate converters & wiring	<input type="checkbox"/>
Services, diagnoses & repairs hydrostatic systems	Verify complaint & expected hydrostatic performance	<input type="checkbox"/>

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	Level 3	Page 1/3
Red Seal Tasks	On-The-Job Duties	Completed
Services, diagnoses & repairs base engines	Collect oil sample & adjust clearance of valve train components	<input type="checkbox"/>
	Select & use compression testers & dynamometers	<input type="checkbox"/>
	Perform mechanical engine timing procedures	<input type="checkbox"/>
Services, diagnoses & repairs lubrication systems	Clean lubrication system pumps, coolers, lines, gears & valves	<input type="checkbox"/>
	Select & use pressure gauges, dyes, temperature gauges, & filter cutter	<input type="checkbox"/>
	Perform priming & pre-lubrication of oil pressure system	<input type="checkbox"/>
Services, diagnoses & repairs intake systems	Clean manifolds, intake throttle valve, filter housing, superchargers & air shut offs	<input type="checkbox"/>
	Remove & disassemble turbochargers & restriction indicators	<input type="checkbox"/>
	Assemble & install turbo chargers, piping, filter housing, air cleaner & precleaners	<input type="checkbox"/>
Services, diagnoses & repairs exhaust systems	Recycle & dispose of gaskets, clamps & sealants	<input type="checkbox"/>
	Exhaust brakes are diagnosed using noise, effectiveness, load or setting	<input type="checkbox"/>
	Reassemble muffler, turbo, waste gates & manifolds	<input type="checkbox"/>
Services, diagnoses & repairs engine management systems	Select ECM shutdowns, speed & fan controls	<input type="checkbox"/>
	Perform diagnostic procedures, coil resistance test, & spark plug gap test	<input type="checkbox"/>
	Select pins & sockets, bulk wire, heat shrink, solder & frame clamps	<input type="checkbox"/>
Services, diagnoses & repairs fuel delivery systems	Inspect for leaks, excessive exhaust smoke & listen for engine miss	<input type="checkbox"/>
	Inspect fuel filter, regulators, injectors, pumps & water separator	<input type="checkbox"/>
	Assemble & install regulators, lift pump, pumps, governor & timing	<input type="checkbox"/>
Services, diagnoses & repairs emission control systems	Perform flow rate, DPF load capacity, pressures & duty cycles	<input type="checkbox"/>
	Perform regeneration, DEF system integrity & DEF injector flow	<input type="checkbox"/>
	Clean catalytic converters, scrubber, EGR components & PCV valves	<input type="checkbox"/>

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	Level 3	Page 2/3
Red Seal Tasks	On-The-Job Duties	Completed
Services, diagnoses & repairs cooling systems	Flush cooling system & adjust belt tension	<input type="checkbox"/>
	Perform tests related to dye, pressure, fan speed & radiator cap	<input type="checkbox"/>
	Assemble & install oil cooler, fan drives & radiator shrouds	<input type="checkbox"/>
Services, diagnoses & repairs charging systems	Perform tests related to voltage drop, alternator output & fault codes	<input type="checkbox"/>
	Assemble & install alternators, diodes, relays & ECMs	<input type="checkbox"/>
Services, diagnoses & repairs starting systems	Identify slow or constant cranking & starter noise	<input type="checkbox"/>
	Clean, remove or disassemble to inspect starters & wiring	<input type="checkbox"/>
Services, diagnoses & repairs electrical components	Recycle & dispose wiring, terminals & lighting devices	<input type="checkbox"/>
	Clean & inspect sockets, junction boxes & lighting devices for damage	<input type="checkbox"/>
	Clean, remove or disassemble electric clutches & heating devices	<input type="checkbox"/>
Services, diagnoses & repairs clutches	Measure free play, release bearing clearance & end play	<input type="checkbox"/>
	Remove or disassemble forks, springs, breathers & linkages	<input type="checkbox"/>
	Bleed air from primary & secondary cylinders & adjust clutch	<input type="checkbox"/>
Services, diagnoses & repairs torque converters, fluid couplers & hydraulic retarders	Remove or replace stators, impellers, turbines & rotors	<input type="checkbox"/>
	Clean, remove or disassemble stators, impellers, turbines & sprag clutches	<input type="checkbox"/>
	Assemble & install stators, impellers, turbines, valves & retarder rotors	<input type="checkbox"/>
Services, diagnoses & repairs manual transmissions & transfer cases	Inspect seals, gaskets, splines, detents, hoses, pumps & forward/reverse shuttle	<input type="checkbox"/>
	Clean clutch packs, pistons, gear sets, shafts & synchronizers	<input type="checkbox"/>
	Time gears & install power take-offs (PTOs)	<input type="checkbox"/>

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	Level 3	Page 3/3
Red Seal Tasks	On-The-Job Duties	Completed
Services, diagnoses & repairs automatic & powershift transmissions	Remove & replace oil, filters & breathers	<input type="checkbox"/>
	Clean & inspect valve bodies, bands & servos for damage	<input type="checkbox"/>
	Verify most current version of software is installed in ECM	<input type="checkbox"/>
Services, diagnoses & repairs driveline systems	Perform torque & total indicated runout (TIR) measurements	<input type="checkbox"/>
	Measure driveline angle & phasing, slip joint length, play & ride height	<input type="checkbox"/>
	Clean, remove & disassemble joints, yokes, slip joints & driveline saver	<input type="checkbox"/>
Services, diagnoses & repairs drive axles & differentials	Recycle or dispose of fluids, additives, grease & filters	<input type="checkbox"/>
	Clean, remove or disassemble axles, hubs, spindles, crown & gears	<input type="checkbox"/>
	Select & use pullers, torque wrenches, heating & cooling equipment	<input type="checkbox"/>
Services, diagnoses & repairs final drive systems	Check oil level and inspect oil and plug condition	<input type="checkbox"/>
	Measure shim pack thickness	<input type="checkbox"/>
	Set & adjust preload, endplay & backlash	<input type="checkbox"/>
Services, diagnoses & repairs hydraulic systems	Perform pre-lubrication, bleeding, priming, start up & break-in procedures	<input type="checkbox"/>
Services, diagnoses & repairs hydrostatic systems	Adjust pressure, flow & safety systems	<input type="checkbox"/>
Services, diagnoses & repairs structural components	Identify cracks, bends, corrosion & broken structural components	<input type="checkbox"/>
	Remove, disassemble or inspect cross-members, ROPS & FOPS	<input type="checkbox"/>
Services, diagnoses & repairs attachments & accessories	Clean & lubricate ground engaging tools, hydraulic actuators & wiring harnesses	<input type="checkbox"/>
	Perform failure analysis	<input type="checkbox"/>
	Remove, disassemble or inspect ground engaging tools & wiring harnesses	<input type="checkbox"/>
	Follow installation sequence, complete & document installation	<input type="checkbox"/>

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	Level 4	Page 1/3
Red Seal Tasks	On-The-Job Duties	Completed
Services, diagnoses & repairs base engines	Inspect valve timing & adjustment	<input type="checkbox"/>
	Repair or rebuild heads, pistons, crankshaft, camshaft, rockers & verify	<input type="checkbox"/>
Services, diagnoses & repairs lubrication systems	Perform diagnostics, oil pressure contamination & temperature tests	<input type="checkbox"/>
	Document lubrication system repairs	<input type="checkbox"/>
Services, diagnoses & repairs intake systems	Inspect & test intake heaters, ether injection & glow plugs	<input type="checkbox"/>
	Repair or rebuild turbochargers, superchargers, piping, manifolds & verify	<input type="checkbox"/>
Services, diagnoses & repairs exhaust systems	Perform turbo boost & engine performance test & verify diagnosis	<input type="checkbox"/>
	Repair, rebuild or replace muffler, piping, turbo, waste gates & verify	<input type="checkbox"/>
Services, diagnoses & repairs engine management systems	Adjust & calibrate harnesses, ECMs, switches, sensors & actuators	<input type="checkbox"/>
	Perform solenoid test, calibration test, & injector cut-out test	<input type="checkbox"/>
	Adjust & calibrate turbochargers, speed control sensors, & controllers	<input type="checkbox"/>
Services, diagnoses & repairs fuel delivery systems	Adjust & calibrate regulators, water separators, governors, timing & spark advance	<input type="checkbox"/>
	Perform tests on injectors, transfer pumps, engine performance, & filters	<input type="checkbox"/>
	Adjust & calibrate injector preload, linkages, height & pumping time	<input type="checkbox"/>
Services, diagnoses & repairs emission control systems	Adjust & calibrate catalytic converters, scrubber, EGR, PCV, DPF, DOC, SCR, & AOC components	<input type="checkbox"/>
	Perform exhaust after treatment fuel injector flow & emission system functionality test	<input type="checkbox"/>
	Repairs are verified using running equipment at operation condition	<input type="checkbox"/>
Services, diagnoses & repairs cooling systems	Measure coolant pH, sulphate & chloride levels, test freezing point of coolant	<input type="checkbox"/>
	Test radiator efficiency & analyze for reuse	<input type="checkbox"/>
	Repair, rebuild or replace coolers, radiators, fan drives, belts, caps, tanks, & heaters	<input type="checkbox"/>

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	Level 4	Page 2/3
Red Seal Tasks	On-The-Job Duties	Completed
Equipment Management Systems & Electronic Components	Check fault codes & program or update modules & verify operation	<input type="checkbox"/>
	Adjust & calibrate switches, ECMs, multi-function controls, plugs & resistors	<input type="checkbox"/>
Services, diagnoses & repairs clutches	Inspect & adjust cables & linkages	<input type="checkbox"/>
	Verify alignment of discs & pressure plates	<input type="checkbox"/>
Services, diagnoses & repairs torque converters, fluid couplers & hydraulic retarders	Perform & document converter stall speed & lock-up clutch calibration	<input type="checkbox"/>
	Adjust stators, impellers, lines, & retarder rotors	<input type="checkbox"/>
Services, diagnoses & repairs manual transmissions & transfer cases	Perform failure analysis on clutches, gears, splines & sensors	<input type="checkbox"/>
	Adjust or calibrate clutch packs, gear sets, shafts, pumps & detents	<input type="checkbox"/>
Services, diagnoses & repairs automatic & powershift transmissions	Perform stall testing & powershift transmission inspection findings	<input type="checkbox"/>
	Adjust or calibrate valve bodies, solenoids, clutches, bands & planetaries	<input type="checkbox"/>
Services, diagnoses & repairs driveline systems	Perform operational driveline testing & angle gauge	<input type="checkbox"/>
	Adjust phasing, lubricate joints & verify repairs with angle gauges	<input type="checkbox"/>
Services, diagnoses & repairs drive axles & differentials	Test end play, backlash, trunnion movement, preload & thrust pin clearance	<input type="checkbox"/>
	Repair or replace axles, spider gears, sun gears, limited slip & trunnions	<input type="checkbox"/>
Services, diagnoses & repairs final drive systems	Inspect housings, chains, sprockets, preload, & leaks	<input type="checkbox"/>
	Verify repairs using dial indicators, spring scale & torque wrenches	<input type="checkbox"/>
Services, diagnoses & repairs heating systems	Interpret pH or other additive tests & verify diagnosis	<input type="checkbox"/>
	Reassemble & adjust actuator doors & motors, blowers & core	<input type="checkbox"/>
Services, diagnoses & repairs ventilation & filtration systems	Remove or disassemble heater cores, ducting, evaporators, fins & filters	<input type="checkbox"/>
	Repair or replace heater cores, ducting, evaporators, fins, latches & doors	<input type="checkbox"/>

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	Level 4	Page 3/3
Red Seal Tasks	On-The-Job Duties	Completed
Services, diagnoses & repairs air conditioning systems	Perform electrical, leakage, vacuum, temperature & airflow test & verify operation	<input type="checkbox"/>
	Evacuate, clean or recharge system refrigerant & blended refrigerant	<input type="checkbox"/>
Services, diagnoses & repairs sound suppression systems	Document noise level test results & inspection findings	<input type="checkbox"/>
	Repair or replace & adjust foam, insulation, panels, fasteners & mounts	<input type="checkbox"/>
Services, diagnoses & repairs hydrostatic systems	Calibrate hydrostatic drive system & components	<input type="checkbox"/>
Services, diagnoses & repairs hybrid equipment	Adjust or calibrate inverters, high-voltage batteries, capacitors & generators	<input type="checkbox"/>
	Remove & disassemble modules, high-voltage batteries & drive motors	<input type="checkbox"/>
	Repair, replace or rebuild modules, inverters, drive motors & converters	<input type="checkbox"/>
Services, diagnoses & repairs all-electric equipment	Adjust & calibrate inverters, high-voltage batteries, capacitors & generators	<input type="checkbox"/>
	Perform voltage & amperage, resistance check, voltage isolation & insulation tests	<input type="checkbox"/>
	Select & use DMMs, insulated tools, megohmmeter & lift-assist tools	<input type="checkbox"/>

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Information Regarding the Checklist

Saskatchewan Apprenticeship and Trade Certification Commission's (SATCCs) On-The-Job Checklist provides a complete list of trade-specific Red Seal tasks for apprentices to complete under the supervision of a journeyman. This work should be completed prior to attending the technical training level under which the duties are listed (e.g. Level 1 completed prior to attending Level 1 technical training).

Completing this checklist will ensure that apprentices are exposed to the full scope of a particular Red Seal trade throughout their apprenticeship program. It will also help prepare apprentices for each level of technical training by performing work on-the-job relating specifically to topics covered later on. The trade-specific tasks listed have been reviewed by certified journeymen in Saskatchewan for their accuracy and have been set to an appropriate skill level.

An apprentice spends approximately 85% of their apprenticeship term training on-the-job. It is both the apprentice's and the employer's or journeyman's responsibility to supervise an apprentice's practical skills development during their program.

To promote transparency and consistency, this document aligns with the 2023 Heavy Duty Equipment Technician Seal Occupational Standard (Employment and Social Development Canada).

A complete version of the Occupational Standard can be found at www.red-seal.ca

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