

Signatures: _____
**SATCC Commission Board
Chair**

**SATCC Commission Board Vice
Chair**

Board Category and Policy Name: Administration – A5
Definition of Employers and Employees for Purposes of Representation on the Commission and Trade Boards

Approved: January 29, 2025

Supersedes: May 17, 2001; January 26, 2011; December 16, 2015; April 3, 2019; and April 6, 2022

Next scheduled review: November 2023

Policy Employer Definition

An employer is defined as an individual who has an ownership interest in a business, or exercises control of hiring, firing, wage rates, promotions or general management authority on behalf of an employer.

Employee Definition

An employee is defined as an individual who represents employees, or under the supervision of others, receives a salary to carry out routine assigned work on behalf of an employer, up to and including the level of supervisory responsibilities.

Background Section 5(3) of *The Apprenticeship and Trade Certification Act, 2019*, states, “Except in the case where there is a temporary vacancy in the membership of the commission the number of members of the commission selected to represent employees pursuant to clause (4)(d) must equal the number of members of the commission selected to represent employers pursuant to clause (4)(e).”

The policy provides the definition of an employer and an employee so that the Commission can make consistent determination if the status of an individual is uncertain.

Related documents in Aprio:

The Apprenticeship and Trade Certification Act, 2019 – Section 5(3)
SATCC Board of Directors Board Charter – Section 2: Composition