

## INSTRUCTIONS FOR THE TRADE QUALIFIER APPLICATION

This Form 7 must be completed by non-apprentices with work experience in a designated trade in Saskatchewan wishing to obtain their certification. The processing of this application includes registration and assessment of trade experience.

1. All Trade Qualifiers (including International applicants for Hairstylist, Esthetician-Nail Technician and Esthetician-Skin Care Technician Trades) the processing fee is \$400.00 paid by cheque, money order or credit card.
  - Cheques are made payable to the Saskatchewan Apprenticeship and Trade Certification Commission or SATCC. (There will be a \$25.00 charge for NSF cheques. No post dated cheques are allowed.)
  - This processing fee is non-refundable.

**Exception:**

  - Domestic Trade Qualifier for Hairstylist, Esthetician-Nail Technician and Esthetician-Skin Care Technician Trades the processing fee is \$200.00.
2. Attach trade specific Form 6A for each place of employment currently and previously worked. Refer to the designated trades on our website [www.saskapprenticeship.ca](http://www.saskapprenticeship.ca) for the 6A and a list of requirements for each trade.
3. Attach any copies of trade specific transcripts, certificates or international credentials. Please note that credentials must be translated to English.
4. Mandatory Upgrading before attempting an examination for the following trades:
  - Insulator (Heat & Frost)
  - Powerline Technician
5. Voluntary Upgrading is available in the following trades for those interested:
  - Automotive Service Technician (online)
  - Boom Truck A and B Operator (classroom or online)
  - Carpenter (classroom or online)
  - Construction Craft Labourer (classroom)
  - Construction Electrician (classroom or online)
  - Cook (online)
  - Industrial Mechanic (Millwright) (online)
  - Mobile Crane Operator (classroom or online)
  - Plumber (online)
  - Scaffolder (distance delivery)
  - Sheet Metal Worker (online)
  - Welder (classroom)

After the assessment is complete, candidates will be notified by letter if they meet the minimum requirement to apply for examination or upgrading. The assessment letter will explain your options:

**Examination:** Form 2 – application for written examination \$125.

**Upgrading (mandatory or voluntary):** You will be asked to contact the upgrading coordinator to be placed on the appropriate wait list.

**Once complete, mail this package to:**

**Saskatchewan Apprenticeship and Trade Certification Commission**  
2140 Hamilton Street  
REGINA SK S4P 2E3

Visit our website ([www.saskapprenticeship.ca](http://www.saskapprenticeship.ca)) for forms, applications, the most recent examination study information and the written examination schedule.  
Contact our head office at (306) 787-2444 or toll free 1-877-363-0536 if you have any questions or concerns.



For Office Use Only

## Form 7 Trade Qualifier Application

Trade:

Personal Information: *(If handwritten, please print in BLOCK letters.)*

<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name	Given Name	Middle Name

Mailing Address (Box/Street Number & Name; City, Prov., Postal Code)

<input type="text"/>	<input type="text"/>	<input type="text"/>
Home Phone Number	Cell Phone Number	Work Phone Number

<input type="text"/>	<input type="text"/>
Email Address	PSE Number

Date of Birth (DD-MM-YYYY)

Gender:     Male     Female

<p><b>Type of Assessment:</b></p> <p><input type="checkbox"/> Trade Qualifiers - all trades, including international Hairstylist and Estheticians (\$400)</p> <p><input type="checkbox"/> Domestic Trade Qualifier - Hairstylist, Esthetician only (\$200)</p>	<p><b>Please answer the following:</b></p> <p><input type="checkbox"/> Are you a permanent resident of Canada?</p> <p><input type="checkbox"/> Are you a temporary foreign worker?</p> <p><input type="checkbox"/> Are you an immigration applicant?</p>
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**Completion of this area is mandatory.**

By signing and dating this form, I agree to have read and understood the Academic Misconduct Policy of the SATCC. ([Academic Misconduct Policy](#))

Consent to Disclose Information: My signature below authorizes the Saskatchewan Apprenticeship and Trade Certification Commission (the "SATCC") to collect, use and disclose personal and health information about me, pertaining to my participation in apprenticeship / certification programs, for the following purposes: (i) for the administration of the SATCC's programs, which may include sharing the information with any employer or institution providing me with apprenticeship or certification training; (ii) for the purposes of providing verification of my certification, determining my eligibility for apprenticeship and certification programs in other jurisdictions; (iii) assisting in inter-provincial labour mobility; (iv) program planning and (v) market research.

<input type="text"/>	<input type="text"/>
Date	Signature

The following information is voluntary.

**Aboriginal Ancestry:** Please check the appropriate category:

First Nations     Métis     Inuit

**Disability:** Is a persistent and severe disability which limits employment activities. Do you consider yourself to have a disability?

Yes     No

**Visible Minority:** For the purpose of equity programs, visible minority persons are "persons, other than Aboriginal people, who are people of colour." For example, African, Chinese, Korean, or other racial background. Do you consider yourself to be a visible minority person?

Yes     No

Card Holder: <input style="width: 450px; height: 20px;" type="text"/>	Amount: \$ <input style="width: 100px; height: 20px;" type="text"/>
Card Holder Day Time Phone Number or Email Address: <input style="width: 400px; height: 20px;" type="text"/>	
<input type="radio"/> Visa <input type="radio"/> Mastercard <input type="radio"/> Visa Debit Card <input type="radio"/> MasterCard Debit Card	
Card Number: <input style="width: 300px; height: 20px;" type="text"/>	Expiry Date: <input style="width: 200px; height: 20px;" type="text"/>