

## Examination Protocols

It is **mandatory** for candidates to bring and wear a non-medical mask at all times during the examination sitting including entering the premises, check in and check out. Please note that on the examination date, candidates will be required to answer COVID Pre-Assessment questionnaire.

It is SATCC's priority to retain the integrity and security of all trade examinations. SATCC examinations are "closed-book" examinations. No books or notes may be brought to the examination.

### Personal belongings:

- Calculators, erasers, pencils and work sheets are supplied.
- Purses and backpacks will **not** be accessible during the examination.
- Water bottles are permitted (clear plastic only no colour).

### Personal apparel:

The following are not allowed during the examination:

- Sunglasses
- "Hoodies" and hooded sweaters
- Hats, toques, ball caps \*
- Coats \*\*
- Watches\*\*\*

### Electronics:

All electronic devices are prohibited from the examination area included but not limited to:

- Cell phones
- Headphones

SATCC employees may request client to display any items for inspection. Refusal will result in an immediate suspension of examination and review by the SATCC.

Please be aware that all written examination sittings are recorded in video and audio.

Questions or concerns should be directed to your local field consultant in advance of your examination sitting, or call 1-877-363-0536.

---

\*Hats or head coverings must not be worn, except for religious or medical reasons.

\*\*Outerwear such as parkas, jackets or coats may be hung on a clothing rack or hook, which will be in plain view of the invigilators at all times.

\*\*\*If worn, candidates may be asked to remove any jewelry deemed to be a security risk to the examination.