



Commission Board of Directors
April 29, 2020
1:00 – 1:30 PM
Conference Call

Meeting Number 2019-2020-05

Members Present:

Drew Tiefenbach – ER (Chair)
Alison Poelen - ER
Mike Berkes - ER
Aaron Laughlin – EE
Darcy Smycniuk - O
Bryan Leier - ER
Wayne Stadnyk - O
Dion Malakoff - EE
Wayne Worrall – EE

Jeff Sweet – EE (Vice Chair)
Jessica Baldwin - O
Ian Knibbs - ER
Dana Paidel - ER
Karen Zunti - EE
Brett Vandale - O
Leonard Manitoken - O
Brent Dubray - O
Susan Nedelcov-Anderson - O

Regrets:

Ryan Cunningham - EE

Staff:

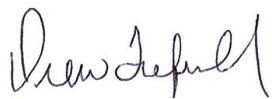
Jeff Ritter
Dawn Stanger
Sherry Morcom – Recorder
Oleksandra Sakhno

Dave Peters
Chelsea Coupal
Jim Olson

AGENDA ITEM/DISCUSSION POINTS	ACTIONS
Call to Order	
1. Adoption of the Agenda	Motion #2019-2020-05-01 There was consensus to approve the agenda as presented.
2. Minutes of January 22, 2020 and Business Arising	Motion #2019-2020-05-02 There was consensus to accept the Minutes of January 22, 2020 as presented.
3. Chair Report <ul style="list-style-type: none"> • The Chair Report was included in the meeting package. • On March 25, 2020 the Lieutenant Governor appointed four new members to serve as SATCC Board members for a term to March 25, 2023. • The SATCC was informed that on April 9 the new Board Director appointed to represent Employers from the Production and Maintenance Sector resigned. • SATCC will be working with the Saskatchewan Mining Association to appoint a new Board Director. 	Motion #2019-2020-05-03 There was consensus to accept the Chair Report as presented.
4. CEO Report <ul style="list-style-type: none"> • The CEO Report was included in the meeting package. • SATCC is pleased to welcome 3 new members to the SATCC Board of Directors. We are pleased to inform you about 9 Board members who were reappointed. <ul style="list-style-type: none"> ○ Dana Paidel from Esterhazy will be a representative of the Construction Sector Employers; ○ Alison Poelen from Indian Head will serve on the Board as a representative of the Agriculture, Tourism and Service Sector Employers; and 	Motion #2019-2020-05-04 There was consensus to accept the CEO Report as presented.

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<ul style="list-style-type: none"> ○ Susan Nedelcov-Anderson from Regina will be a Ministry of Education representative. ● Drew Tiefenbach will continue to serve the SATCC Board of Directors as a Saskatchewan Polytechnic representative and will continue to serve his term as the SATCC Board Chair. ● We are in the process of scheduling a “virtual” Orientation session. Existing members are welcome to join the session as well. A meeting invitation will be sent once the date has been set. ● The SATCC offices are closed to the public, but we continue to serve our clients remotely. As of April 21, 2020, 72 employees are working from home, we have 3 people working from their offices from the Regina and Saskatoon locations. ● SATCC enacted the BCB on March 12 and started holding daily Business Continuity Steering Committee meetings on March 16. By April 14th SATCC had made the turn to a “new normal” and were able to suspend the Business Continuity Steering Committee and return to normal Senior Management Team governance structure. ● The SATCC’s spring newsletter is available on the SATCC website. 	
Decision Items	
<p>5. SATCC Regulation Amendments</p> <ul style="list-style-type: none"> ● <i>The Apprenticeship and Trade and Trade Certification Act, 2019</i> has achieved Third Reading and Royal Assent. The final step before the new Act can be proclaimed is for the regulations to be reviewed and updated to reflect changes to the Act. 	<p>Motion #2019-2020-05-05</p> <p>There was consensus to approve the recommendation that the Commission Board approve the changes to <i>The Apprenticeship and Trade Certification Commission Regulations</i></p>

AGENDA ITEM/DISCUSSION POINTS	ACTIONS
<ul style="list-style-type: none"> • The SATCC has two sets of regulations: <ul style="list-style-type: none"> • A22-2r3 <i>The Apprenticeship and Trade Certification Regulations, 2003</i> (i.e. “The ministry regulations”); and • A22-2r4 <i>The Apprenticeship and Trade Certification Commission Regulations</i> (i.e. “The Commission regulations”). 	
Recurrent Information Items	
<p>6. Other Business</p> <p>a. Board Member computer equipment for video conferencing.</p>	<p>The intent is to have virtual meetings using Microsoft Teams. This requires a device that has a audio/video/camera capability. Equipment concerns should be addressed to Sherry.</p>
<p>7. Next Meeting</p> <ul style="list-style-type: none"> • The next Commission Board of Directors meeting will be June 17, 2020. 	
<p>8. Adjournment</p>	<p>The meeting adjourned at 1:30 p.m.</p>



Commission/Committee Chairperson



Commission/Committee Vice Chairperson