



**Saskatchewan Apprenticeship and Trade Certification Commission
Board Meeting
July 31, 2012, 8:30 am
Via Conference Call**

Special Meeting #2012-04

Members Present by conference call:

Garry Kot (Chair) (ee)	Doug Christie (Vice-Chair)(er)
Monte Allan (er)	Frank Burnouf (other)
Greg Gaudet (ee)	Tim Earing (ee)
Brian Leier (er)	Clarence George (ee)
Linda Turta (er)	Marral Thomson (other)
Brent Waldo (er)	Brett Vandale (other)

Regrets:

Teresa Hards (ee)	Doug Mitchell (other)
Vince Morissette (other)	David Boehm (other)
Jim Deck (er)	

Staff:

Joe Black (CEO)
Lillie Wong (Director of Corporate Services)

The purpose of the meeting was for the CEO Search Committee to:

- provide an update to the Board on the CEO search process
- and, for the Commission Board Search Committee to make a recommendation to the Board on a candidate selected by the Committee

The attached materials were distributed to Board members in advance of the meeting.

AGENDA ITEM/DISCUSSION POINTS	ACTIONS
<p>#1 Call to Order The Board Chair advised that confidentiality was required in the Board discussion, that the Board maintain confidentiality on the candidate selection and that the recommended candidate remain anonymous at this time for the following reasons.</p> <ul style="list-style-type: none"> • Reference checks cannot proceed until the Board approves the Search Committee's recommendation. • Contract negotiations cannot proceed until the Board approves the Search Committee's recommendation. • The candidate cannot discuss offer with current employer until offer has been made and accepted. • The unsuccessful candidates cannot be notified until the successful candidate is confirmed. <p>The Board Chair advised that the Commission Board CEO Search Committee conducted a transparent, rigorous, fair search and interview process within strict guidelines. The candidate recommendation is a unanimous choice of the Search Committee. The recommended candidate finished first in the interview ratings.</p>	
<p>#2 CEO Search Committee Update and Recommendation The Chair requires Commission Board approval on three motions:</p> <ol style="list-style-type: none"> 1. The Commission Board approves the Board Search Committee's recommended candidate. 	<p>Motion #2012-04-01 M/S Leier/Allan that the Commission Board approves the Board Search Committee's recommended candidate. Motion unanimously approved</p>

AGENDA ITEM/DISCUSSION POINTS	ACTIONS
<p>2. The Commission Board approves the Executive Committee to enter into contract negotiations with the recommended candidate, based on a positive reference check.</p> <p>3. The Commission Board approves the Executive Committee to make an offer of employment based on successful contract negotiations.</p>	<p>Motion #2012-04-02 M/S George/Waldo that the Commission Board approves the Executive Committee to enter into contract negotiations with the recommended candidate, based on a positive reference check. Motion unanimously approved</p> <p>Motion #2012-04-03 M/S Burnouf/Turta that the Commission Board approves the Executive Committee to make an offer of employment based on successful contract negotiations. Motion unanimously approved</p>
<p>#3 Adjournment</p> <p>The Chair thanked members for their participation and the meeting adjourned at 8:55 a.m.</p>	

Minutes approved:



 Commission Chairperson



 Commission Vice Chairperson