



Signatures: **SATCC Commission Board Chair**

SATCC Commission Board Vice Chair

Board Category Governance G6
and Policy Name: Role of Board Chairperson

Approved: January 23, 2019

Supersedes: January 26, 2000; April 6, 2011; February 10, 2016

**Next scheduled
review:** November 2021

Policy The Chairperson shall preside at all Board meetings (e.g. ruling, recognizing).
The Vice-Chairperson shall assume the responsibilities of the Chairperson if
the chairperson is absent.

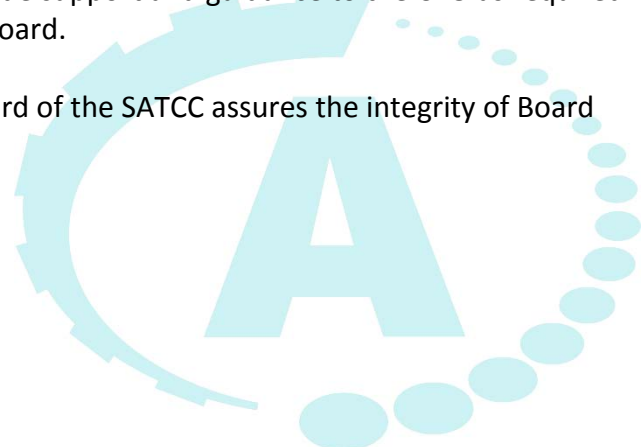
The Chairperson shall be responsible for establishing the agenda for Board
meetings. The Chairperson shall accept requests from Board members for
items to be included on the Board agenda.

The Chairperson shall ensure that the Board discusses those topics which,
according to Board policy, are within the decision making authority of the
Board.

The Chairperson shall be the spokesperson for the Board and is the only
Board member authorized to speak for the Board (beyond simply reporting
Board decisions), other than in specifically authorized instances approved by
the Board.

The Chairperson shall provide support and guidance to the CEO as required
between meetings of the Board.

Background The Chairperson of the Board of the SATCC assures the integrity of Board
process.



**Related
documents:**

*SATCC Board of Directors Board Charter – Section 5: Board Member Roles
and Responsibilities*

Board Chair and Vice Chair Job Description

A6 Commission Board Accountability

